

OFFICIAL PUBLICATION  
City of Hartford  
Minutes of Regular Meeting  
January 20, 2015

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday January 20, 2015. Members answering roll call at 6:30 p.m. included Mark Goldsberry, Stefanie Johnson, Larry Bohlen, Amanda Peterson, Joe Hammond and Kim Dingeman. Members absent: None

Robert Benton of Stuyvesant & Benton and Nate Carhoff of Snyder & Associates were in attendance.

Staff members present included Zack Prickett, Fire/Rescue Chief, Doug Peebler, Public Works Director and Brad Herrold, Clerk-Treasurer.

Motion by Goldsberry and seconded by Hammond TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Peterson and seconded by Goldsberry TO APPROVE THE MINUTES OF THE DECEMBER 16, 2014 REGULAR MEETING AS WRITTEN. Voice vote: Motion carried unanimously. Motion by Peterson and seconded by Johnson TO APPROVE THE MINUTES OF THE JANUARY 06, 2015 SPECIAL MEETING AS WRITTEN. Voice vote: Motion carried unanimously.

Council members reviewed city financial and fire/rescue reports for months of December 2014. Motion by Johnson and seconded by Peterson TO RECEIVE AND FILE THE DECEMBER 2014 CITY FINANCIAL REPORTS. Roll call vote: Motion carried unanimously. Motion by Johnson and seconded by Dingeman TO RECEIVE AND FILE THE DECEMBER 2014 FIRE/RESCUE REPORT. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$4,804.57 and additional bills in the amount of \$2,159.26. Council member Peterson reviewed presented claims prior to the meeting. Peterson inquired about invoice from Pleasantville Auto. Motion by Peterson and seconded by Johnson TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Bohlen asked for public comment. No public comment was presented.

Reports –

A. Mayor – Mayor Bohlen had no specific topics to report.

B. Public Works – Doug Peebler reported problems with the lift station pumps and loss of automatic service. Peebler has had to manually start pumps waiting for repair. Unit is pushing 35 years in age. Officials should consider funding to renovate pump station or replace entire facility. Mayor Bohlen advised getting the facility analyzed by the engineering firm. Peebler requested input from council members regarding the responsibility for maintenance of the easement adjacent to the Post Office. The ordinance states the adjoining property owner is responsible for the easement to the street. The City should notify the property owner if they intend to assume responsibility for maintaining the property. Doug stated he would be replacing numerous signs that have deteriorated and estimated cost to be around \$1,000.00. Motion by Dingeman and seconded by Peterson TO PURCHASE STREET SIGNAGE AT A COST NOT TO EXCEED \$1,000.00. Voice vote: Motion carried unanimously. Brief discussion about seal coat program and street priorities.

C. Fire/Rescue – Zack Prickett reported a sealed bid has been received for purchase of the advertised fire apparatus. Motion by Goldsberry and seconded by Dingeman TO ACCEPT SEALED BID FROM VIERKANDT FARMS IN AMOUNT OF \$2,000.00 FOR SALE OF 1972 INTERNATIONAL FIRE TRUCK. Voice vote: Motion carried unanimously. Prickett stated Palmyra Township would like to extend existing service agreement to 2018. Current agreement in place expires in June 2015. Zack stated the department had difficulty getting equipment into the North View development due to parking on the street. Discussion held regarding no street parking in the development; no action taken. Zack reported overhead heaters need repaired in station and the concrete outside the rear station door will need to be repaired and/or lifted. Prickett stated the mobile home park has safety issues including no house numbering on mobile homes or utility meters. Mayor and Chief may jointly draft letter to owner of mobile home facility expressing concerns.

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D. Council – Discussion was held about status of building officials reviewing Trading Post. Council advised looking into utilizing an official from Indianola to review the property. Council member Johnson deferred the draft of the urban chicken ordinance until after review from the city attorney and to be available for review by council members prior to the February regular meeting. Discussion held regarding local citizens not obtaining appropriate building permits.

E. Clerk/Treasurer – Brad Herrold reported documents to establish the public hearing and loan agreement for the fire apparatus are being prepared by Ahlers & Cooney. The notice of public hearing will be set at the February regular meeting with the actual hearing to be held on March 10<sup>th</sup>. Herrold stated the current snow ordinance has been placed on the city website.

Presentation – Nate Carhoff/Snyder & Associates – Nate reported the TAP application for sidewalk to school has been submitted for consideration. If the federal funding is approved for the project, the City is required to supply a 20% match or a total of \$45,600.00. The sidewalk could be placed on either side of Vine Street. Carhoff stated the revised application process for consideration of funding requires a presentation before the board officials, resulting in additional costs incurred by his firm. Nate requested an additional \$1,500.00 to cover the added presentation costs. Council advised Snyder to continue the project. Another integral part of the project requires the City to maintain the constructed sidewalk(s) for a 20 year period.

Council Business – Motion by Dingeman and seconded by Johnson TO APPROVE RESOLUTION 012015-1 AUTHORIZING THE CITY TO SUBMIT APPLICATION FOR FUNDING FROM STP TO CIRTPA ALLIANCE FOR PARTIAL FUNDING OF CONSTRUCTION OF SAFE ROUTE TO SCHOOL PROJECT AND OBLIGATION OF CITY OF HARTFORD TO PROVIDE MATCHING FUNDS FOR CONSTRUCTION OF SAID PROJECT. Roll call vote: Motion carried unanimously. Mayor Bohlen appointed William (Joe) Hammond to act as Mayor Pro-tem in his absence for calendar year 2015. Joe Hammond stated it could be possible he would be unavailable for several meetings due to scheduled medical events. Motion by Hammond and seconded by Peterson TO APPROVE \$810.00 IN FUNDING TO RED ROCK COMMUNITY ACTION PROGRAM, INC. FOR FISCAL YEAR 2015-2016. Voice vote: Motion carried unanimously. Motion by Dingeman and seconded by Peterson TO APPROVE \$1,750.00 IN FUNDING TO WARREN COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR THE 4<sup>TH</sup> YEAR FISCAL 2015-2016 PLEDGE. Voice vote: Motion carried unanimously. Next agenda topic was fire apparatus acquisition process. The purpose was to establish future policy for large purchases for non-construction items that do not qualify for code bid requirements. Fire Chief Prickett stated the existing committee had not been notified about other requests for truck bids from vendors. Council member Dingeman stated Mayor Bohlen was out of line requesting information without informing committee members. Council member Goldsberry stated the Mayor should have notified the existing committee of his intentions. Fire Chief Prickett read an email sent to a vendor from Mayor Bohlen. Council member Johnson requested council members discontinue internal conflicts among themselves, the Mayor and committee members and work out issues together. Council member Dingeman stated she is frustrated the Mayor continues to act on his own without communicating to others. Council member Johnson stated the Mayor has right to oversee actions of committee members. The ordinance review draft of Chapter 55/Animal Protection and Control prepared by committee was provided to attorney Robert Benton for consideration at the February regular meeting. Council member Goldsberry will review the existing snow ordinance, make recommendations for change(s) and provide draft to the Clerk to forward to the city attorney. The budget schedule for fiscal 2015-2016 as prepared by the Clerk was reviewed by council members. Motion by Hammond and seconded by Goldsberry TO HOLD BUDGET WORKSHOP ON FEBRUARY 03, 2015 AT 6:30 P.M. AT CITY HALL. Voice vote: Motion carried unanimously. Motion by Hammond and seconded by Johnson TO HOLD ADDITIONAL BUDGET WORKSHOP IF NECESSARY ON FEBRUARY 10, 2015 AT 6:30 P.M. AT CITY HALL. Voice vote: Motion carried unanimously. The Christmas decorations will be taken down by the end of the week.

Agenda topics next regular meeting – Animal control/Snow ordinance revisions, establish public hearing date for fire apparatus acquisition

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Motion by Hammond and seconded by Goldsberry to adjourn the meeting at 8:08 P.M. Mayor Bohlen adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Larry Bohlen, Mayor