

OFFICIAL PUBLICATION  
City of Hartford  
Minutes of Regular Meeting/Public Hearing  
July 21, 2015

The regular meeting with public hearing of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday July 21, 2015. Mayor Mike Rodman called the meeting to order at 6:30 p.m. Members answering roll call included Mark Goldsberry, Stefanie Johnson, Kim Dingeman and Joe Hammond. Members absent: Amanda Peterson Voluntary Pledge of Allegiance was recited by meeting attendants.

Robert Benton of Stuyvesant & Benton and Nate Carhoff of Snyder & Associates were in attendance.

Staff members present included Zack Prickett, Fire/Rescue Chief, Doug Peebler, Public Works Director and Brad Herrold, Clerk-Treasurer.

Motion by Hammond and seconded by Goldsberry TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Johnson TO APPROVE THE MINUTES OF THE JUNE 16, 2015 REGULAR MEETING AS WRITTEN. Voice vote: Motion carried unanimously.

Council members reviewed city financial and fire/rescue reports for months of June 2015. Motion by Goldsberry and seconded by Johnson TO RECEIVE AND FILE THE JUNE 2015 CITY FINANCIAL REPORTS. Voice vote: Motion carried unanimously. Motion by Hammond and seconded by Johnson TO RECEIVE AND FILE THE JUNE 2015 FIRE/RESCUE REPORT. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$9,852.42 and additional bills in the amount of \$1,127.96. Council member Peterson reviewed presented claims prior to the meeting. Motion by Hammond and seconded by Johnson TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS. Voice vote: Motion carried unanimously.

Public Comment – Mayor Rodman welcomed guests and asked for public comment with a limit of 2 minutes. Connie Goldsberry inquired as to why a resident was allowed to build a garage without paving their respective driveway. Questions regarding building officials' enforcement of zoning ordinances. Robert Benton explained process and procedures for issuing building permits. Sophia Eckert inquired as to current policies with respect to urban chickens. Ken Schmitz inquired as to any council action regarding the right-of-way behind his property from old highway 5 (Walnut Drive). Council member Hammond stated no council action has been taken with respect to selling the current right-of-way. Schmitz stated the contractors should clean Walnut Drive after their daily work and replacement of silt fence to prevent washouts. The Clerk was instructed to contact Git-N-Go officials to report the issues.

Reports – Mayor – Mayor Rodman thanked all parties involved with installation of the park planters. Special thanks given to the Betterment Committee for placement of plants and financial contribution. Rodman stated discussion is being done to consider consolidation of non-profit entities in the community. Nancy Ferguson has offered to provide a painted rock to be placed in the park and also stepping stones from the parking area to the gazebo. The next "Hometown Pride" meeting will be held on August 3<sup>rd</sup> at city hall. Aspen Waste (solid waste hauler) has committed to contribute at least \$500.00 in service rebates to the City. Public Works – Doug Peebler stated the landscape timbers remaining in the park should be permanently removed. Peebler stated the condition of the old water plant building is poor and will need to be addressed for liability matters. Discussion regarding wiring upgrades from water plant and city hall facility. Council member Hammond will look into estimates to consolidate wiring of the two structures.

Council member Peterson arrived at 6:59 P.M.

Peebler tested for herbicide/pesticide licenses but results are not known. Would be required to re-take the exam in October 2015. Sealcoat work from L.L. Pelling is expected in 2-3 weeks. Fire/Rescue – Chief Zack Prickett reported the fire truck was inspected in Wisconsin and should be available for pickup in late August. Questions arose as to if

July 21, 2015

Page 2

department members are reimbursed for wages when called to testify in court matters on behalf of the City. Robert Benton stated a legal opinion should be made and policy developed. A digital camera has been purchased and will be locked in truck to prevent/deter loss and theft. Discussion was held regarding uniforms (t-shirts) etc. for department members and clothing allowance. Mayor Rodman advised Prickett to develop policy and provide to the council for review. Council – Update from street department committee members. Council member Dingeman reported Steve Clark of 115 Wall will be awarded the “Yard of the Month” sign for August 2015. Clerk – Brad Herrold provided info on “Soup with Sup” meeting on July 25<sup>th</sup>, a SRF lift station progress report from Snyder & Associates and a sample watershed authority sample agreement.

Public Hearing – Ordinance No. 101/Establishing sewer service charges/Section 99.02 Rates effective to July 1, 2018. Mayor Rodman opened the public hearing and asked for public comment. Ken Schmitz inquired as to whether any grant funding is available to help fund future lagoon upgrades. City clerk Brad Herrold reported no oral or written comments have been received at city hall regarding the proposed ordinance. Motion by Peterson and seconded by Hammond TO CLOSE THE PUBLIC HEARING. Voice vote: Motion carried unanimously.

Council Business – Motion by Hammond and seconded by Peterson TO APPROVE 1<sup>ST</sup> READING OF ORDINANCE NO. 101, AN ORDINANCE AMENDING CHAPTER 99 SEWER SERVICE CHARGES, SECTION 99.02 RATE. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Peterson TO WAIVE 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS AND APPROVE AND PASS ORDINANCE NO. 101 EFFECTIVE JULY 21, 2015. Roll call vote: Motion carried unanimously. Brian Peterson addressed the council regarding obtaining a 1 day outdoor service permit for a wrestling event to held in Papa Toad event center on August 1, 2015. The beer garden location would be in the alley with permission to close the alley during the event. Motion by Dingeman and seconded by Johnson TO APPROVE OUTDOOR SERVICE LICENSE FOR BEER GARDEN FOR EVENT OF AUGUST 1, 2015 CONTIGENT UPON PROVIDING MAP OF CLOSED AREA PER ALCOHOLIC BEVERAGE DIVISION REQUIREMENTS. Roll call vote: Motion carried unanimously. Council member Goldsberry stated this would be his final approval for special permits pending resolve of legal matters of the premise. Mayor Rodman inquired as to security staffing for the event. A 2 year library service contract agreement renewal from the City of Carlisle was reviewed by the council. Motion by Hammond and seconded by Peterson TO APPROVE 2 YEAR LIBRARY SERVICE CONTRACT WITH THE CITY OF CARLISLE FOR THE PERIOD JULY 1, 2015 TO JUNE 30, 2017. Voice vote: Motion carried unanimously. Annual payment will be \$1,800.00 with \$100.00 increase the second year. Nate Carhoff provided an update of the pinning of the easement for the city sewer line. A second letter draft to the property owner with respect to obtaining additional easement area was presented and reviewed by the council. Carhoff will re-send letter to property owner to establishment meeting date to continue process or discontinue the easement acquisition. Discussion was held regarding the City considering being involved in a watershed management authority for the north and middle river districts. Information regarding the purpose and role of the authority were discussed. There is no cost for the City to be a member of an authority. Motion by Peterson and seconded by Johnson TO PROCEED WITH THE PROCESS TO ESTABLISH A WATERSHED MANAGEMENT AUTHORITY. Voice vote: Motion carried unanimously. The Clerk will contact the organization stating the city is willing to participate in the authority. Robert Benton spoke to the council regarding standardized enforcement of laws and a working system with the county sheriff. Also discussed was the fire chief’s enforcement of laws and codes. City code 1.10 establishes penalty, upon conviction, a fine of not more than \$200.00 or imprisonment not to exceed 30 days. The Sheriff should enforce the City of Hartford laws and ordinances. Charges of fines and fees should be enumerated under schedule of fine/fees adopted by the City. Benton recommended establishing a meeting with the Sheriff, Mayor, Fire Chief, Clerk and himself to discuss local process and implementation. Mayor Rodman recommended the council designate a city representative to administer the urban chicken ordinance. Council member Johnson volunteered to work with Sophia Eckert. Motion by Peterson and seconded by Dingeman TO APPOINT STEFANIE JOHNSON AS CITY DESIGNEE FOR CHAPTER 59 “URBAN CHICKEN” ADMINISTRATION. Voice vote: Motion carried unanimously. Motion by Peterson and seconded by Johnson TO APPROVE ADMINISTRATIVE POLICIES FOR CHAPTER 59 “URBAN CHICKENS”. Voice vote: Motion carried unanimously. A letter from “Safe Building” explaining the difficulty in interpreting the zoning requirements for hard surface areas was reviewed by the council. Council member Hammond stated the existing wording is clear and “Safe Building” needs to enforce the current code. “Safe Building” would

July 21, 2015  
Page 3

prefer to see a separate ordinance passed to clarify the discrepancies with non-conforming properties in the community. No action taken by the council. A bid to replace a blower at the lagoon from C.L. Carroll was reviewed by the council. The funding up to \$20,000.00 has been included in the wastewater utility budget. Council member Hammond felt the labor quote for the work was too high. Hammond and council members requested additional bids be obtained for like equipment, if possible prior to final approval. Brief discussion of local abatement issues and establishment of city "Facebook" page was held.

Agenda topics next regular meeting – Fine/fee schedule, law enforcement, city hall upgrades

Motion by Hammond and seconded by Goldsberry to adjourn the meeting at 8:28 P.M. Voice vote: Motion carried unanimously. Mayor Rodman adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Michael Rodman, Mayor