

OFFICIAL PUBLICATION

City of Hartford
Minutes of Regular Meeting
April 19, 2016

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, April 19, 2016. Mayor Mike Rodman called the meeting to order at 6:30 p.m. Members answering roll call included Joe Hammond, Mark Goldsberry, Mike Rodman, Kim Crook and Stefanie Johnson. Member absent: Amanda Peterson Voluntary Pledge of Allegiance was recited by meeting attendants.

Robert Benton of Stuyvesant & Benton and Nate Carhoff of Snyder & Associates were present.

Staff members included Zack Prickett, Fire-Rescue Chief, Doug Peebler, Public Works Director and Clerk/Treasurer Brad Herrold.

Motion by Hammond and seconded by Goldsberry TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Johnson TO APPROVE THE MINUTES OF THE MARCH 08, 2016 REGULAR MEETING AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Johnson TO RECEIVE AND FILE THE MARCH 2016 CITY FINANCIAL REPORTS. Voice vote: Motion carried unanimously. Motion by Hammond and seconded by Johnson TO RECEIVE AND FILE THE MARCH 2016 FIRE/RESCUE REPORT. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$5,546.33 and additional bills in the amount of \$13,060.38. Council member Johnson reviewed claims prior to the meeting. Hammond requested detail on Kephart Construction invoices. Motion by Hammond and seconded by Goldsberry TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS AS PRESENTED. Roll call vote: Motion carried unanimously. Motion by Johnson and seconded by Crook to APPROVE CLASS C LIQUOR LICENSE RENEWAL APPLICATION FOR HARTFORD SPORTSMAN CLUB. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Rodman welcomed visitors and guests and asked for public comment. John Jensen inquired if the City was performing lawn service work at the gazebo park. Jensen asked if a building permit was needed for construction of a deck on Jalea Street. Council member Crook commended the EMS department for recent services and inquired if the mobile home park residents were required to take out building permits for additions and remodels. Connie Goldsberry provided a report on status of pending grant applications with Prairie Meadows and other entities.

Reports – Public Works – Doug Peebler reported sealcoat and crack seal estimates will be obtained this week and asked for council input on specific streets that need addressed. Peebler would like Kephart Construction to provide bid on the S. Vine drainage project with the mobile home park. Council member Crook inquired about process for street vendors doing work for private residences. Mayor Rodman recommended the vendors notify city hall of private property jobs being done in addition to City projects. Fire/Rescue – Chief Zack Prickett reported the Bike Rodeo will be held on May 14th at the Hartford school from 8:30 to 10:30 a.m. Will be available for children in grades K-5. Carlisle Police, Life Flight and Warren County Sheriffs' office will participate in the event. The Carlisle School District will promote the event. Life Flight will be giving away free helmets, with the goal of having all bike riders wearing a helmet. Committee reports – Street/No report, Sewer/comment re: MidAmerican Energy project Parks/Kim Crook reported the park project in need of volunteers will be held on April 30th beginning at 8:00 a.m. Mayor – Mayor Rodman provided an overview of the recent city audit. The diesel fuel tank has been removed from behind city hall and the bunker will be removed by public works. Goldsberry Giraffix completed the lettering and signage to city hall. Rodman requested Council member Crook begin the “Yard of the Month” program in May. An

update was provided regarding park flowers, installation of new grill and basketball chain nets and the volunteer event to be held on April 30th. Mayor Rodman stated a productive meeting was held with the property owner on Walnut Drive and a commitment was received to address the maintenance issues by the 2nd week in May. Clerk – Brad Herrold reported the field work for the audit was completed March 25th and the final report should be available in June. A citizen has requested the purchase of an alley on W. Paint Street; info referred to legal for review. Herrold is working with CenturyLink for additional savings on phone services.

Presentation – Nate Carhoff of Snyder & Associates reported the 2015 Lift Station & system improvement project has received approved permits from the IDNR. The required publishing notice to bidders and notice of public hearing documents for the project were reviewed and discussed. Project bids will be received and contract documents awarded at the May regular meeting after the public hearing. A project schedule with timeline for completion of the project was reviewed. Carhoff reported “CenturyLink” has agreed to pay for the spot repair damage to an existing sewer main.

Council Business – Motion by Goldsberry and seconded by Hammond TO APPROVE PUBLISHING NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING DOCUMENTS FOR THE 2015 LIFT STATION AND SYSTEM IMPROVEMENT PROJECT. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Goldsberry TO SET PUBLIC HEARING DATE OF MAY 17, 2016 FOR APPROVAL OF CONTRACT DOCUMENTS & ESTIMATED COSTS FOR LIFT STATION AND WASTEWATER SYSTEM IMPROVEMENT PROJECT. Roll call vote: Motion carried unanimously. Kelsey Stanton provided a progress report for property at 130 N. Reynolds. Stanton reported a structural engineer will visit the property on April 26th and provide a detailed report from their findings. Had a difficult time locating and hiring an organization to perform this type of inspection. The final report will detail what needs to be done to the building structure. Council member Goldsberry advised doing extensive yardwork and remove the tractors in rear yard. Mayor Rodman stated no work has been done on the property. Terry Stanton reported he has been working on it. Council advised having the outside property show improvement by May 1st. Discussion was held on providing a service rebate to James Oil Company for their labor to remove the city fuel barrel. James Oil also refunded the City over \$500.00 in unused diesel fuel. James Oil did not bill the City for the cleanup and labor to remove the barrel. Mayor Rodman recommended payment of \$150.00 to James Oil Company as a token of appreciation. Robert Benton stated the vendor should submit documentation to the City if they wish to be paid for their services. The Clerk was instructed to send a letter to James Oil Company thanking them for the services and to invoice the City if they felt inclined. A lagoon lighting proposal from MidAmerican Energy was reviewed and discussed. Doug Peebler explained the map of the proposed lighting improvements. Motion by Crook and seconded by Goldsberry TO APPROVE PROPOSAL FROM MIDAMERICAN ENERGY FOR INSTALLATION OF LIGHTING AT THE WASTEWATER LAGOON IN THE AMOUNT OF \$4,195.73 TO BE PAID FROM THE WASTEWATER FUND. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Goldsberry TO PASS 1ST READING OF ORDINANCE NO. 103, AN ORDINANCE AMENDING CHAPTER 50 (NUISANCE ABATEMENT PROCEDURE), SECTION 50.02 (NUISANCES ENUMERATED) OF THE CODE OF ORDINANCES OF THE CITY OF HARTFORD, 1998. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Goldsberry TO WAIVE 2ND AND 3RD READINGS AND PASS ORDINANCE NO. 103 EFFECTIVE APRIL 19, 2016. Roll call vote: Motion carried unanimously. Discussion was held regarding consideration of Ordinance No. 104, an ordinance adding a new section to Chapter 165 (Zoning Regulations) pertaining to fences, walls and plantings. Mayor Rodman advised council members to provide recommended changes to the wording in the ordinance to the Clerk by May 1st. The city attorney will review the ordinance draft in present form. No council action taken regarding Ordinance No. 104. Motion by Hammond and seconded by Goldsberry TO TABLE CONSIDERATION OF ORDINANCE NO. 104 UNTIL THE MAY 2016 REGULAR COUNCIL MEETING. Voice vote: Motion carried unanimously. Robert Benton will re-establish committee meetings regarding the fine/fee schedule and mobile home park ordinance in early May. Motion by Hammond and seconded by Goldsberry TO APPROVE RESOLUTION 041916-1, A RESOLUTION NAMING GREAT WESTERN BANK AND PEOPLES SAVINGS BANK OF CARLISLE AS OFFICIAL DEPOSITORIES FOR PUBLIC FUNDS FOR THE CITY OF HARTFORD, IOWA. Council member Hammond read resolution in full. Roll call vote: Motion carried unanimously. Motion by Goldsberry and seconded by Dingeman TO SET PUBLIC HEARING DATE OF MAY 17, 2016 FOR AMENDMENT OF THE FISCAL 2015-2016 OPERATING BUDGET. Roll call vote: Motion carried unanimously.

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Discussion about DAS form for local option sales tax and monthly sheriff report. The 2nd week in May will be utilized for committee meetings with the city attorney. Discussion on numerous local nuisance issues. Council talked of costs for abatement of nuisance issues. Mayor Rodman stated the process is time consuming and requested support of council members. Council members unanimously provided support to the Mayor for his progress and work on local matters. The city attorney advised providing photos and ordinance materials if his office is to perform and oversee the abatements. The attorney provided direction on the process required by Code of Iowa and local ordinances to perform abatements. The Mayor and Clerk will contact two property owners regarding nuisance matters.

Agenda topics next meeting/Public-Council - Fence (Zoning) Ordinance draft, nuisance abatement(s), budget amendment public hearing, 2015 Lift Station & system improvement contract awards/public hearing

Motion by Hammond and seconded by Goldsberry to adjourn meeting at 8:30 P.M. Voice vote: Motion carried unanimously. Mayor Rodman adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Michael Rodman, Mayor