

OFFICIAL PUBLICATION

City of Hartford
Minutes of Special Meeting
November 1, 2016

A special meeting of the Hartford City Council was held in the Hartford Fire Station, 150 W. Elm Street, Tuesday, November 1, 2016. Mayor Pro-tem Joe Hammond called the meeting to order at 6:31 P.M. Members answering roll call included Joe Hammond, Mark Goldsberry, Stefanie Johnson and Kim Crook. Members absent: Amanda Peterson. Voluntary Pledge of Allegiance was recited by meeting attendants.

Staff members present included Doug Peebler, Public Works Director, and Brad Herrold Clerk/Treasurer

The purpose of the meeting was to communicate to the residents the conditions of the public facilities utilized by the public and city staff and consideration of plans for possible improvements.

Motion by Crook and seconded by Goldsberry TO APPROVE AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Public Comment – Mayor Pro-tem Hammond welcomed guests and asked for public comment. No public comment was presented.

Council Business – Mayor Pro-tem Hammond gave an overview of the condition of the public facilities for the City inclusive of the existing city hall, abandoned water plant building, fire station and detached garage and the public works building (pole building). Hammond explained the electrical issues with multiple panels feeding different parts of the city hall structure. Standing water in the water plant from pipe leakage needs attention. The water main from the water tower running to the water plant is a direct line and has no known shut-off valve. A valve should be installed to discontinue flow of water into the city hall structure. The building has water service from a main on W. Elm Street. Any alterations or repairs done to the electrical system will require the entire facility to be brought to current electrical codes along with the related ADA requirements for public buildings. ADA will require installation of public restrooms in the existing city hall facility. With the limited storage area currently available for public records, installation of the restrooms would limit the public capacity of the existing structure. Hammond stated sidewalk reconstruction and concrete work is needed around the city hall buildings. Discussion has been held by city officials to raze the water plant building and replace with a structure to accommodate public restrooms for city park users. The structure could also be a multi-purpose community type structure that could be available for small gathering functions. Council member Goldsberry outlined issues with the current fire station with respect to ceiling repairs, painting and updated heating and cooling equipment. Concrete settling is also occurring under truck bays. Hammond reported the public works building has no insulation or heat and is not adequate to hold the public work equipment. Snow plows and overflow equipment is presently stored outside at the wastewater lagoon facility. A walking tour of the present facilities and buildings under discussion was offered to the public and meeting guests. A concept plan developed by Snyder & Associates in 2010 was discussed and maps of the plan were included with the agenda provided to the meeting attendees. This is a model plan only and is for information purposes only at this time. Hammond felt the City should consider the fire department using the current public works garage for overflow storage and possibly construct a new public works building at the wastewater lagoon as the City already owns the property. Mayor Pro-tem Hammond encouraged meeting attendees to submit ideas to the city clerk regarding building plans. Also included in the handouts was a scope and fee schedule from Snyder & Associates to perform a study of the existing buildings and provide the city with a cost for the rehab/remodel of the structure or a cost to rebuild facilities on a separate site. Snyder would be responsible to ensure all ADA compliance matters are addressed in any construction projects undertaken by the City. The cost for the facility study is quoted at \$6,800.00. This item will be presented at the November 15 regular council meeting for consideration by the Council. The meeting was opened up for public comment to the public. 11 citizens spoke in reference to the meeting discussion. Many stated more information and probable cost is needed before they could make constructive input to support the concept. Council members

November 1, 2016

Page 2

felt the water main disconnect to the water plant building is a priority or immediate concern and the scope and fee schedule from Snyder & Associates should be placed on the agenda for the November 15th regular meeting. Mayor Pro-tem Hammond again encouraged meeting participants to submit their thoughts and ideas for the public buildings to council members or the Clerk at any time. Hammond felt a revised concept plan should be developed by April of 2017. The Clerk emphasized city officials will need to provide the engineering firm a specific plan of what they intend to construct to develop final cost figures for the project. A brief discussion of possible financing sources for the proposed projects was discussed.

Motion by Goldsberry and seconded by Johnson TO ADJOURN THE MEETING AT 7:44 P.M. Voice vote: Motion carried unanimously. Mayor Pro-tem Hammond adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: William (Joe) Hammond, Mayor Pro-tem