

## OFFICIAL PUBLICATION

City of Hartford  
Minutes of Regular Meeting  
November 21, 2017

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, November 21, 2017. Mayor Caroline McNamar called the meeting to order at 6:32 p.m. Members answering roll call included Caroline McNamar, Mark Goldsberry, Kim Crook and Joe Hammond. Member absent: Amanda Peterson Voluntary Pledge of Allegiance was recited by meeting attendants.

Nate Carhoff of Snyder & Associates and Robert Benton of Stuyvesant, Benton & Judisch were present.

Staff members included Zack Prickett, Fire-Rescue Chief and Clerk/Treasurer Brad Herrold.

Motion by Hammond and seconded by Crook TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Hammond TO APPROVE THE MINUTES OF THE OCTOBER 17, 2017 REGULAR MEETING AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Crook and seconded by Goldsberry TO RECEIVE AND FILE THE OCTOBER 2017 CITY FINANCIAL REPORTS. Voice vote: Motion carried unanimously. Motion by Crook and seconded by Hammond TO RECEIVE AND FILE THE OCTOBER 2017 FIRE-RESCUE REPORT. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$35,998.77 and additional bills in the amount of \$1,023.34. Council member Peterson was scheduled to review monthly claims. Members Goldsberry and Crook reviewed all presented claims. Motion by Goldsberry and seconded by Hammond TO APPROVE CLAIMS AND ADDITIONAL CLAIMS PRESENTED FOR PAYMENT. Voice vote: Motion carried unanimously.

Public Comment – Mayor McNamar welcomed visitors and guests and asked for public comment. No public comment was presented.

Reports – Mayor/ Mayor McNamar reported the community coach for WCEDC communities had attended the latest Betterment Committee meeting and is receptive to helping in the community. She will plan on attending the next scheduled meeting. The Mayor reported on the upcoming Santa Project and Lighting Contest. Public Works/absent – No report. Fire-Rescue/Chief Zack Prickett reported the EMS billing process is in second stage and Medicare billing can commence soon. Prickett stated final billing from Fraser Transportation should be next month pending review of outstanding claims by the Council. The county communication study has been completed and submitted to County officials and options are being considered to determine funding of updated system. Zack will plan to apply for grant funding through Prairie Meadows for radio acquisition. Council Committees – Council member Goldsberry advised repair of pothole on George Street. Clerk/Brad Herrold reported on repair of park equipment and work by Warren Water District to disconnect water service to water plant building. Copies of the 2017 annual financial report in entirety were made available to council members for review. Herrold stated the re-wire of city hall is complete and all electrical service is removed from the vacant water plant building.

Presentation – Nate Carhoff of Snyder & Associates reported the public works director has visited a sager lagoon system but not the lemna system as of date. The facility plan report as prepared is based upon utilizing the Lem-Tec system at an approximate cost of \$3,135,000.00 inclusive of a 15% contingency. The annual debt service payment for loan principal will be around \$192,000.00. The anti-degradation plan notice after approval is set to be published on November 30<sup>th</sup> with 30-day period for public comment. Carhoff recommended the Council approve the resolution approving the plans on the agenda for this evening. Discussion was held regarding the TAP application submitted

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last year but denied for funding. Council advised Snyder review the application at the next council meeting. Approximate costs for re-submittal of the plan to the Board by Snyder staff is \$2,000.00. The next Planning and Zoning Commission meeting is set for November 30<sup>th</sup> at 6:00 p.m. Discussion was held regarding having the new city attorney in place to review the proposed zoning plan and fee schedule prior to establishing public hearing date.

Council Business – Robert Benton provided Council an email from attorney representing property owner of 130 N. Reynolds stating the request to continue the order to July 1 of 2018 to complete the abatement notice criteria. It is determined there is no established agreement between the two parties. Council members expressed dissatisfaction for not getting an enforceable agreement at the previous court hearing. Robert Benton advised the Council to accept the July 1, 2018 date for the abatement work to be completed. Benton stated as he is retiring at the end of December, the case will have to be turned over to the new attorney to complete the court order when established. Benton will work with new attorney based upon the council decision. Council members requested a trial date be established as soon as possible after May 1, 2018. Motion by Crook and seconded by Hammond TO ESTABLISH TRIAL DATE AS AVAILABLE IMMEDIATELY AFTER MAY 1, 2018 FOR CITY OF HARTFORD AND PROPERTY OWNER OF 130 N. REYNOLDS STREET. Roll call vote: Motion carried unanimously. Motion by Goldsberry and seconded by Crook TO CONTINUE ABATEMENT PROCESS ON WALNUT DRIVE PROPERTY PARCELS. Voice vote: Motion carried unanimously. Discussion was held regarding burned building at 140 W. Paint and results of subsequent meeting with estate executor. Zack Prickett stated several options were made available to the executor whom was to be present at this evenings meeting. Robert Benton stated no members of the law firm are representing the estate. Council member Crook advised waiting until January to review again as executor is still trying to determine if property insurance was kept on the property. Motion by Hammond and seconded by Goldsberry TO APPROVE, RECEIVE AND FILE THE 2017 ANNUAL FINANCIAL REPORT. Voice vote: Motion carried unanimously. The wastewater treatment plant facility reports inclusive of the facility plan report summary and antidegradation alternatives analysis summary were reviewed and approved by council members. These reports are available for public inspection in city hall during regular working hours during the notification period commencing November 30<sup>th</sup>. Motion by Hammond and seconded by Crook TO APPROVE RESOLUTION 112117-1, A RESOLUTION ACCEPTING FACILITY PLAN AND ANTIDegradation ALTERNATIVES ANALYSIS FOR WASTEWATER SYSTEM IMPROVEMENTS. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Hammond TO APPROVE 1<sup>ST</sup> READING OF ORDINANCE NO. 111, AN ORDINANCE AMENDING CHAPTER 69 (PARKING REGULATIONS), SECTION 69.10 (SNOW EMERGENCY) OF THE CODE ORDINANCES OF THE CITY OF HARTFORD. Roll call vote: Motion carried unanimously. The purpose of the ordinance amendment is to add the public works director along with the Mayor whom may declare a snow emergency event (snow and ice storms). Motion by Goldsberry and seconded by Hammond TO WAIVE 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS OF ORDINANCE NO. 111 AND PASS EFFECTIVE NOVEMBER 21, 2017. Roll call vote: Motion carried unanimously. Mayor McNamar advised holding a special council meeting for the purpose of interviewing prospective candidates for city attorney. The Mayor advised council members to forward interview questions to the Clerk next week. Motion by Hammond and seconded by Crook TO ESTABLISH TENTATIVE DATES OF DECEMBER 5<sup>TH</sup> OR DECEMBER 7<sup>TH</sup> FOR SPECIAL COUNCIL MEETING REGARDING OBTAINING LEGAL SERVICES REPRESENTATIVE. Voice vote: Motion carried unanimously. Zack Prickett stated he will be ordering audio recording equipment for city hall and a contractor will be utilized to repair overhead heater units in fire station.

Agenda topics next regular meeting/Public-Council - Abatement agreements, TAP grant application consideration, wastewater treatment plant scope and fee schedule, CDBG grant discussion

Motion by Goldsberry and seconded by Hammond to adjourn meeting at 8:05 P.M. Voice vote: Motion carried unanimously. Mayor McNamar adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Caroline McNamar, Mayor

