

OFFICIAL PUBLICATION

City of Hartford
Minutes of Regular Meeting
June 19, 2018

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, June 19, 2018. Mayor James Buzzard called the meeting to order at 6:34 p.m. Members answering roll call included James Buzzard, Kim Crook, Mark Goldsberry and Amanda Peterson. Members absent: Joe Hammond and Dana Smith. Voluntary Pledge of Allegiance was recited by meeting attendants.

Nate Carhoff of Snyder & Associates and James Nervig of Brick, Gentry P.C. were present.

Staff members included Doug Peebler, Public Works Director and Clerk/Treasurer Brad Herrold. Fire/Rescue Chief Zack Prickett arrived at a later time.

Motion by Goldsberry and seconded by Peterson TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Peterson and seconded by Goldsberry TO APPROVE THE MINUTES OF THE MAY 15, 2018 REGULAR MEETING WITH VOICE VOTE REVISION. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Crook TO RECEIVE AND FILE THE MAY 2018 CITY FINANCIAL REPORTS. Voice vote: Motion carried unanimously. Motion by Peterson and seconded by Crook TO RECEIVE AND FILE THE MAY 2018 FIRE/RESCUE REPORT. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$32,015.04 and additional bills in the amount of \$4,086.79 Council member Peterson reviewed presented bills prior to meeting. Motion by Peterson and seconded by Goldsberry TO APPROVE CLAIMS AND ADDITIONAL CLAIMS PRESENTED FOR PAYMENT. Voice vote: Motion carried unanimously. Motion by Crook and seconded by Peterson TO APPROVE CIGARETTE PERMIT RENEWAL APPLICATION FOR GIT-N-GO CONVENIENCE STORE #16 EFFECTIVE JULY 1, 2018. Voice vote: Motion carried unanimously.

Public Comment – Mayor Buzzard welcomed visitors and guests and asked for public comment. Calista McCracken addressed the council regarding amendment to the fireworks ordinance to allow use the weekend prior to the 4th of July to accommodate an annual family gathering. Council member Peterson stated she was the only council member whom supported additional days prior to the Holiday with respect to fireworks. McCracken stated she would prefer weekends prior to the actual holiday date. The council stated no amendments could be considered or completed prior to the 4th of July. Connie Goldsberry provided handouts to council members for purchase of t-shirts being sold by the Betterment Committee. 8 new Christmas pole lights have been obtained and 1 standing unit for the park. The electrician has looked at existing light poles that will accommodate the lights after re-wire. The warranty has expired on the wood playset in the park and unit will need to be replaced. The concrete footer block standing in park should be removed.

Reports – Public Works/ Doug Peebler reported the water main repair project behind city hall scheduled for capping will commence tomorrow. The street and dig locations will remain open until all work is completed to stop water flow to water plant. Peebler advised city officials consider replacement of city sign at entrance due to fading and poor condition. Doug advised using a wood or plastic backing for letter and hang with chain in frame opening. Connie Goldsberry advised not using chain(s) to hang. Goldsberry recommended installing flagpoles with new sign when completed. Officials would like to utilize the existing logo template for the new sign. Fire-Rescue/No report; absent. Council Committees/No report(s). Clerk-Treasurer/Brad Herrold directed officials to email received regarding re-structure of “Safe Building & Compliance” organization. New County flood insurance rate maps have been issued by FEMA. The City is required to make the necessary revisions to their existing flood plain ordinance to be in compliance with FEMA regulations by 11-16-18. Herrold stated the planning and zoning commission should

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establish a meeting date to review zoning ordinance amendments and consider edits proposed by Snyder & Associates.

Mayoral Report – Mayor Buzzard stated he would contact the vendors whom bid to demolish the water plant facility to get revised bids if they are interested.

Presentation – (Snyder & Associates) New technology plans must be reviewed by Emy Lui at IDNR. Snyder is hoping for reply from State by July of 2018. The City has lost 4 months off our projected schedule awaiting plan approval by IDNR. The design plan can't start pending approval of the facility plan; however the City is still required to meet the compliance schedule provided by the IDNR. Snyder advises establishing meeting with IDNR officials in late June or early July to get a decision on submitted plan. Nate Carhoff has a draft of the IDOT right-of-way exhibit which will be submitted soon to get determination of final highway row request. Discussion was held regarding the North View housing development and interest of individual to acquire 5-acre parcel and construct single family home. A re-plat of "Outlot Y" would be required with approval by the planning and zoning committee and city council prior to issuance of a building permit. Approximate cost to re-plat an existing housing development is 3 to 6 thousand dollars.

Council Business – Council members discussed feasibility of spraying for mosquitos in the community. Council member Goldsberry felt the insecticide cost and number of applications required would be excessive. The product and insurance liability costs are expensive. The treatments only destroy flying mosquitos and not residual. No action taken by council at this time. Sophia Eckert expressed disappointment the council did not take advantage of the engagement from the public regarding holding a special meeting to discuss insect eradication. Steve Eckert stated the Council lost a big opportunity for public engagement. Discussion was held regarding edits and review of Ordinance No. 99 (Urban Chickens). Council member Peterson stated she needs to complete the pending property inspections of pending applicants. Peterson stated present owners are requesting the ability to have more poultry; 1 dozen or 12 seems to be the popular request. Clerk Brad Herrold stated the more birds allowed will probably require annual inspections by the City for the applicants to meet the cage requirements. The City presently only conducts permit inspections for new applicants. Council member Goldsberry advised referring talking points to the original committee for review and recommendations to the Council on completion. No action taken on topic. Zack Prickett arrived at 7:30 p.m. Discussion turned to Ordinance No. 109 (Fireworks) with respect to code enforcement. Zack Prickett stated the Sheriff's office will not enforce the local ordinance. City Attorney Jim Nervig will review the existing ordinance with respect to fines and enforcement and contact the Fire Chief with findings. Zack provided the department report stating 1st round of billing has been sent and receipts should come in by end of July. The department will work at Webb Campgrounds on July 3rd for the fireworks display. A training session will be held for members in pyro-technics as required by insurance provider. Council discussed revisions to Ordinance No. 35 with regards to compensation for the fire/rescue chief and payment for mileage for use of personal vehicle. Mayor Buzzard advised consideration of property tax relief for members of the department. Council member Goldsberry stated the proposed percentage increase being considered for the Chief may be excessive. Prickett will contact the Fire Chief at Nevada for reference on the topic. Council advised the Clerk to amend the existing ordinance considering pay of \$1,500.00 semi-annually, \$90.00 per full day or \$45.00 half-day due to missed work for fire business on behalf of the City and the prevailing IRS mileage rates for use of personal vehicle(s). Council discussed the proposed 5-year renewal agreement with Palmyra Township for fire/rescue services. Motion by Goldsberry and seconded by Crook TO APPROVE RESOLUTION 061918-1, A RESOLUTION APPROVING AGREEMENT AND CONTRACT FOR FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES WITH PALMYRA TOWNSHIP. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Peterson TO APPROVE RESOLUTION 061918-2, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARTFORD, IOWA ESTABLISHING FEES FOR EXAMINATION AND COPYING OF PUBLIC RECORDS. Voice vote: Motion carried unanimously. The 2018 street maintenance proposal from L.L. Pelling Co. was reviewed by Council. Streets scheduled for sealcoat were line-item listed with total work totaling \$52,582.35. Clerk Brad Herrold stated street maintenance budget for current year is \$38,500.00 but advised using an additional \$10,000.00 from the street fund balance to perform additional work. Motion by Goldsberry and seconded by Peterson TO ACCEPT PROPOSAL FROM L.L. PELLING CO. FOR SEALCOAT/REPAIR OF CITY STREETS IN THE AMOUNT OF \$48,000.00. Voice vote: Motion carried unanimously. Discussion was held regarding parking of

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vehicles from the auto repair establishment at the city park. Mayor Buzzard advised sign placement stating park closes at 10:00 P.M. and no overnight parking allowed. Parking of vehicles should be restricted to business property only. Mayor Buzzard will talk with the property owner in addition to the tenant to find a workable solution. Attorney Jim Nervig concludes the City will continue with the present building official in place. A continuance on the order regarding the property at 130 S. Reynolds has been extended to September 19, 2018. The attorney representing the property owner says the property is ready for final inspection. Council advised the Clerk to have Corbin Bernholtz attend the next regular scheduled council meeting. Discussion was held regarding recent property nuisance abatements. Council members felt additional work needed done at 660 S. Vine. Mayor Buzzard felt the public should have means to file formal written complaint with the City regarding nuisance properties. The Mayor stated he would visit with residents although he was pleased with the work completed. A vacant property on Dayton Street is in need of mowing. Brief discussion regarding resignation of council member Hammond from the city council.

Agenda topics next regular meeting/Public-Council - Urban Chicken Ordinance review, Zoning ordinance revisions, Building official, Chapter 35 ordinance revision

Motion by Goldsberry and seconded by Crook to adjourn meeting at 8:25 P.M. Voice vote: Motion carried unanimously. Mayor Buzzard adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: James Buzzard, Mayor