

OFFICIAL PUBLICATION  
City of Hartford  
Minutes of Regular Meeting  
October 16, 2018

Minutes are transcribed from meeting notes taken by Councilmember Crook on behalf of Clerk Brad Herrold whom was absent.

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, October 16, 2018. Mayor James Buzzard called the meeting to order at 6:32 p.m. Members answering roll call included James Buzzard, Mark Goldsberry, Kim Crook, and Dana Smith. Members absent: Amanda Peterson and Sophia Eckert Voluntary Pledge of Allegiance was recited by meeting attendants.

Jordan Stoermer of Snyder & Associates and James Nervig of Brick, Gentry P.C. were present.

Staff members included Zack Prickett, Fire-Rescue Chief

Motion by Goldsberry and seconded by Smith TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Smith TO APPROVE THE MINUTES OF THE SEPTEMBER 18, 2018 REGULAR MEETING CHANGING CLERK'S WORK HOURS FROM 30 TO 40 HOURS PER WEEK AS RESCINDED BY GOLDSBERRY. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Smith TO RECEIVE AND FILE THE SEPTEMBER 2018 CITY FINANCIAL AND SEPTEMBER 2018 FIRE-RESCUE REPORTS. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$42,119.54 and additional bills in the amount of \$838.30. Mayor Buzzard reviewed presented bills prior to meeting. Motion by Crook and seconded by Goldsberry TO APPROVE CLAIMS AND ADDITIONAL CLAIMS AS PRESENTED. Voice vote: Motion carried unanimously.

Public Comment – Mayor Buzzard welcomed visitors and guests and asked for public comment. Buzzard stated the City was awaiting invoices for repairs due to storm damage of the well pump building in the park.

Reports – No reports were presented by Mayor, Public Works, Fire/Rescue, Council Committees or Clerk.

Presentation – (Snyder & Associates) Jordan Stoermer reported the IDNR has not given final approval to the submitted lagoon facility plans. Response from the IDNR is expected by end of October. The deed for the right of way property from the IDOT has been received. Questions regarding recording of the document.

Council Business – Mayor Buzzard reported no activity has taken place regarding the parking restrictions at city park or demolition of the water plant facility. Committee is in the review process for ordinances with respect to golf carts and swimming pools. Agenda topic tabled until next meeting. The Clerk provided detail of options presented by Simmering-Cory for updating the current City code of Ordinances. These included supplementing the current code with amended ordinances, supplementing the code and placing existing code online, updating the current code to 2018 Code of Iowa and placing online and updating the current code to 2018 Code of Iowa and not placing online. Discussion was held regarding available options; no action taken by Council pending completion of current committee code review. A proposal submitted by Simmering-Cory to conduct the LMI survey necessary to submit CDBG grant application for wastewater treatment facility was reviewed by Council. The survey would involve visiting 210 homes which is about 7 out of every 10 homes in the City. The cost reflects creating the survey, determining survey area and actual units to survey and tabulation of results to determine eligibility for the CDBG program. The survey crew will be present for three to four days most likely on weekends. Participation by the

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residents are critical for eligibility in the program. Approximate cost for survey will be \$6,000.00 to maximum of \$8,000.00. Motion by Smith and seconded by Crook TO APPROVE PROPOSAL FROM SIMMERING-CORY OF STORM LAKE TO CONDUCT LMI SURVEY AT A COST NOT TO EXCEED \$8,000.00. Voice vote: Motion carried unanimously. A revised resolution naming depositories and maximum account balances on hand as prepared by the Clerk was reviewed. Motion by Goldsberry and seconded by Smith TO APPROVE RESOLUTION 101618-1, A RESOLUTION NAMING DEPOSITORIES WITH GREAT WESTERN BANK AND PEOPLES SAVINGS BANK OF CARLISLE WITH AMENDMENT OF COMMA PLACEMENT IN DESIGNATED AMOUNT AT GREAT WESTERN BANK. Voice vote: Motion carried unanimously. A service agreement prepared by Vry Enterprise, DBA Poe Enterprise to provide weekly courier service for wastewater samples to Keystone Laboratories in Newton, Iowa was reviewed by the Council. Motion by Goldsberry and seconded by Smith TO APPROVE SERVICE AGREEMENT BETWEEN VRY ENTERPRISE AND CITY OF HARTFORD FOR WEEKLY COURIER SERVICE OF WASTEWATER SAMPLES TO KEYSTONE LABORATORIES IN NEWTON, IOWA. Voice vote: Motion carried unanimously. A nuisance/complaint process documentation as developed by council committee was discussed by council members and city attorney. No action taken; topic tabled until next regular council meeting. The "Hometown Pride" participating community signs (2) were authorized to be placed at both entrances of the community. Attorney James Nervig provided monthly legal report. No correspondence has been received by the attorney for nuisance issue at 660 S. Vine Street. Council member Smith will work on employment agreements for city employees prior to the November regular meeting. Option for electrical upgrades from ABC Electric to the fire station facility were reviewed by the Council. Proposals included night light control (\$674.00), generator electrical and installation (\$39,680.00) and existing lighting retrofit (\$3,891.00). Council requested additional bids from vendors; no action taken. No action taken regarding topic addressing employee insurance/benefits. Council members requested website developer be present at next council meeting. Smith requested status of dog kennel repayment. Credit cards in all employees' names requested by Council.

Agenda topics next regular meeting/Public-Council –, Nuisance policies, Fine/fee schedule committee amendments,

Motion by Goldsberry and seconded by Smith to adjourn meeting at 9:28 P.M. Voice vote: Motion carried unanimously. Mayor Buzzard adjourned the meeting.

Brad Herrold, Clerk/Treasurer  
Transcribed from minutes notes

Attest: James Buzzard, Mayor