

OFFICIAL PUBLICATION
City of Hartford
Minutes of Regular Meeting/Public Hearing
January 16, 2018

The regular meeting with public hearing of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, January 16, 2018. Mayor James Buzzard called the meeting to order at 6:31 p.m. Members answering roll call included James Buzzard, Mark Goldsberry, Joe Hammond and Dana Smith. Members present: Kim Crook and Amanda Peterson. Voluntary Pledge of Allegiance was recited by meeting attendants.

Nate Carhoff and Kathleen Connor of Snyder & Associates and James Nervig of Brick, Gentry P.C. were present.

Staff members included Fire/Rescue Chief Zack Prickett and Clerk/Treasurer Brad Herrold.

Motion by Hammond and seconded by Goldsberry TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Smith TO APPROVE THE MINUTES OF THE DECEMBER 19, 2017 REGULAR AND JANUARY 8, 2018 SPECIAL MEETINGS AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Hammond and seconded by Goldsberry TO RECEIVE AND FILE THE DECEMBER 2017 CITY FINANCIAL AND DECEMBER 2017 FIRE/RESCUE REPORTS. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$7,679.32 and additional bills in the amount of \$7,396.15. Mayor Buzzard reviewed presented bills prior to meeting. Motion by Hammond and seconded by Goldsberry TO APPROVE CLAIMS AND ADDITIONAL CLAIMS PRESENTED FOR PAYMENT. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Buzzard welcomed visitors and guests and asked for public comment. Zack Prickett inquired of truck parked in alley for several weeks.

Public Hearing – Consideration of an ordinance to amend Chapter 165-Zoning Regulations including official zoning Map of the Municipal Code of the City of Hartford, IA.

Mayor Buzzard opened the public hearing and asked for public comment. No public comment was presented. City Clerk Brad Herrold stated no oral or written comments have been received at City Hall. Motion by Hammond and seconded by Smith TO CLOSE PUBLIC HEARING. Voice vote: Motion carried unanimously.

Reports – Mayor/None Public Works/absent – No report. Fire-Rescue/Zack Prickett reported the “Enterprise” purchased a utility trailer for the department. Prickett stated a tablet will be required on ambulance to communicate with local hospitals during transport. He will research pricing for the next meeting. Mayor Buzzard stated he would inquire of pricing also. Billing set-up is being finalized at this time with EMS Billing service. Council Committees – None Clerk/Brad Herrold provided an updated contact roster of department officials to Mayor/Council and appointed officials.

Mayoral Comments – Mayor Buzzard inquired as to meeting procedural issues with public on motions, resolutions, etc. Buzzard stated the Betterment Committee meeting received good attendance and summary of meeting would be posted on bulletin board outside city hall.

Presentation – Nate Carhoff of Snyder & Associates introduced Jordon Stormer, a Snyder employee whom will be working the Hartford account. Nate explained the design plan for the lagoon improvements does not include service fee for construction of the proposed public works facility on the site. Engineering costs to include design

fees would be \$18,550.00 for the new building. Mayor Buzzard inquired about adequate land space at the lagoon to include a public works facility. Carhoff stated the design plan would be adequate for future growth of the community. Discussion was held regarding status of quit-claim deed for property at entrance of the City. Nate Carhoff may be relocating to Iowa City in near future and Jordon will be assuming many of the Hartford duties. Carhoff and Jim Lund will continue to oversee the lagoon improvement project. Kathleen Connor reviewed the highlights of the revised zoning ordinance and provided large map for review. Revised R-1 residential lots are reduced from 15K square foot to 10K. Discussion was held regarding enforcement of proposed ordinance. Attorney James Nervig felt the revised ordinance was well drafted.

Council Business – Motion by Goldsberry and seconded by Hammond TO APPROVE 1ST READING OF ORDINANCE NO. 112, AN ORDINANCE AMENDING CHAPTER 165-ZONING REGULATIONS INCLUSIVE OF OFFICIAL ZONING MAP. Roll call vote: Motion carried unanimously. No action taken on 2nd and 3rd readings. Discussion was held regarding zoning administration. Discussion was held regarding nuisance property at 140 W. Paint Street. Attorney Nervig felt title search of property may be in order prior to proceedings. Motion by Hammond and seconded by Smith TO APPROVE MUNICIPAL BUILDING DESIGN PLAN TO BE PREPARED BY SNYDER & ASSOCIATES OF ANKENY, IA. AT COST OF \$18,550.00. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Goldsberry TO APPROVE ‘IMPACT’ COMMUNITY ACTION PARTNERSHIP PLEDGE IN THE AMOUNT OF \$532.00 FOR 2018. Roll call vote: Motion carried unanimously. Motion by Goldsberry and seconded by Hammond TO APPROVE 1ST READING OF ORDINANCE NO. 113, AN ORDINANCE AMENDING CHAPTER 35.14 (EMERGENCY SERVICE FEES) BY UPDATING EMS SERVICE CHARGES. Voice vote: Motion carried unanimously. Motion by Hammond and seconded by Smith TO WAIVE 2ND & 3RD READINGS OF ORDINANCE NO. 113 AND PASS EFFECTIVE 1-16-18. Voice vote: Motion carried unanimously. Discussion was held regarding CDBG grant writing and administration proposals recently submitted to agencies by the Clerk. The agencies will assist the City in administration of grants receipts up to \$300,000.00 inclusive of federal wage requirement paperwork and LMI survey, which is critical to receiving grant funding. The planning and design loan currently in place can be used to fund the administrator fees. Motion by Smith and seconded by Hammond TO APPROVE SIMMERING-CORY OF STORM LAKE, IA. FOR GRANT WRITING AND ADMINISTRATOR FOR PROPOSED CDBG FUNDING FOR SERVICE CHARGES OF \$21,000.00. Roll call vote: Motion carried unanimously. Work priorities were discussed with new city attorney and specific items council members would like completed in reasonable amount of time in 2018. Motion by Hammond and seconded by Smith TO HOLD BUDGET WORKSHOP ON JANUARY 30, 2018 AT 6:30 P.M. AT CITY HALL. Voice vote: Motion carried unanimously. Council member Hammond requested discussion regarding funding for construction of public works facility at February or March regular meeting.

Agenda topics next regular meeting/Public-Council - Chapter 165 – Zoning Regulations public hearing 2nd Reading, CDBG funding, nuisance abatements

Motion by Hammond and seconded by Goldsberry to adjourn meeting at 7:57 P.M. Voice vote: Motion carried unanimously. Mayor Buzzard adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: James Buzzard, Mayor