

**OFFICIAL PUBLICATION**  
City of Hartford  
Minutes of Regular Meeting/Public Hearing  
March 08, 2016

The regular meeting with public hearing of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, March 08, 2016. Mayor Mike Rodman called the meeting to order at 6:30 p.m. Members answering roll call included Joe Hammond, Mark Goldsberry, Mike Rodman and Stefanie Johnson. Members absent: Amanda Peterson and Kim Crook. Voluntary Pledge of Allegiance was recited by meeting attendants.

Nate Carhoff of Snyder & Associates was in attendance.

Staff members included Zack Prickett, Fire-Rescue Chief and Clerk/Treasurer Brad Herrold.

Motion by Goldsberry and seconded by Hammond TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Hammond and seconded by Goldsberry TO APPROVE THE MINUTES OF THE FEBRUARY 08, 2016 SPECIAL AND FEBRUARY 16, 2016 REGULAR MEETINGS AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Johnson and seconded by Goldsberry TO RECEIVE AND FILE THE FEBRUARY 2016 CITY FINANCIAL REPORT AND FEBRUARY 2016 FIRE-RESCUE REPORT. Roll call vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$7,296.20 and additional bills in the amount of \$2,921.25. Council member Goldsberry reviewed claims prior to the meeting. Motion by Goldsberry and seconded by Johnson TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS AS PRESENTED. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Rodman welcomed visitors and guests and asked for public comment. Dana Smith discussed numerous issues with the council regarding property owner at 660 S. Vine Street. Mayor Rodman stated other properties are being addressed at the current time. Council member Hammond explained the monetary aspect of doing nuisance abatements. The Mayor recommended having the building official visit the property and provide inspection report to the council. Smith complemented work that has been completed in the mobile home park.

Reports – Public Works – Doug Peebler is ill; no report. Mayor Rodman reported that pothole repairs and sign replacement/aligning will start earlier to prepare for the mowing season. Discussion was held regarding scrap metal and damaged vehicles awaiting repair near the park. The tentative date for spring citywide clean-up is May 14<sup>th</sup> but has not been confirmed. The City will promote junk and unused vehicles be donated to “Teen Challenge”. Mayor Rodman requested the fire chief organize a bike rodeo be held in the City. The Mayor discussed having the citizens involved for the design of a “Hartford Flag” to be displayed on new flagpoles. Ideas should be presented and discussed through the Betterment Committee. Council member Hammond stated many storm water culverts are in need of flushing. Discussion held about joint use and ownership of jetter unit with Carlisle. Fire/Rescue – Chief Zack Prickett reported council member Hammond will repair the tanker this week. Pierce personnel will be coming to Hartford for warranty and recall issues with unit #521. Committees – Streets/Council member Hammond will contact Doug Peebler regarding obtaining the jetter unit. Wastewater/No report. Parks/All grant applications have been submitted.

Presentation – Nate Carhoff of Snyder & Associates reported the 2015 Lift Station & system improvement project has an estimated cost of \$292,500.00 inclusive of the \$87,500.00 P & D fees to clean and televise the sewer system. Carhoff provided construction plans to council members and the Clerk. The plans have been submitted to the IDNR

March 08, 2016

Page 2

for approval and issuance of construction permit. Changes can be made to the original construction estimate if needed. A scope and fee schedule estimate was presented for consideration to stake the permanent easement north of the existing lift station property. Carhoff stated the staking could be completed on March 21<sup>st</sup> if scope and fee schedule is approved by the Council.

Public Hearing – 2016/2017 Fiscal Operating Budget. Mayor Mike Rodman opened the public hearing regarding consideration of approval of the fiscal 2016-2017 budget and requested public comment. No public comment was presented.

Motion by Hammond and seconded by Goldsberry TO CLOSE PUBLIC HEARING AND RESUME REGULAR COUNCIL SESSION. Roll call vote: Motion carried unanimously.

Council Business – Motion by Hammond and seconded by Goldsberry TO APPROVE FISCAL 2017 GENERAL FUND REVENUE AND EXPENSE BUDGETS. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Goldsberry TO APPROVE FISCAL 2017 SPECIAL REVENUE FUNDS REVENUE AND EXPENSE BUDGETS. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Johnson TO APPROVE FISCAL 2017 ENTERPRISE FUNDS REVENUE AND EXPENSE BUDGETS. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Johnson TO APPROVE RESOLUTION 030816-1, A RESOLUTION TO ADOPT OPERATING BUDGET FOR FISCAL YEAR 2016-2017 AND CERTIFICATION OF TAXES TO THE WARREN COUNTY TREASURER. Roll call vote: Motion carried unanimously. The council reviewed the draft prepared by the Clerk for snow removal services by the City of Hartford for Richland Township (Hartford Cemetery). Motion by Hammond and seconded by Goldsberry TO APPROVE RESOLUTION 030816-2, A RESOLUTION APPROVING AN AGREEMENT AND CONTRACT FOR SNOW REMOVAL SERVICES WITH RICHLAND TOWNSHIP. Roll call vote: Motion carried unanimously. Discussion was held regarding a nuisance abatement report prepared by the building official for a property located on E. Walnut Drive. Mayor Rodman informed the council he would like to make an effort to meet with the property owner in person to discuss the report findings prior to council taking action to abate the issues. The Clerk will contact the property owner to establish a meeting date. A progress report will be provided at the April regular council meeting. Council member Hammond stated related costs incurred will be assessed to the property owner. Motion by Goldsberry and seconded by Johnson TO APPROVE SCOPE AND FEE SCHEDULE FROM SNYDER & ASSOCIATES THAT INCLUDES FIELD LOCATION (STAKING) OF EXISTING SANITARY SEWER EASEMENT FROM LIFT STATION NORTH TO GEORGE STREET IN THE AMOUNT OF \$800.00. Roll call vote: Motion carried unanimously. A sample fence (zoning) ordinance was reviewed and discussed by the Council. Council members felt the City should consider adopting a fence ordinance to have consistent construction guidelines and to determine proper lot lines. Discussion was held about having a property survey requirement in the ordinance prior to issuance of construction permit. Council members are to provide input to the Clerk by April 1<sup>st</sup> as to what specifics they want included in the ordinance draft. Mayor Rodman stated adopting a fence ordinance is for the protection of the citizens. The City has responded to the IDOT regarding local utilities located in the proposed pipe/culvert/flume reconstruction project on Iowa Highway 5 to be completed in 2016. Motion by Goldsberry and seconded by Hammond TO RECEIVE AND FILE AND ACKNOWLEDGE NOTIFICATION LETTER FROM IDOT FOR PROJECT NO. NHSN-005-4(75)-2R-91 DATED FEBRUARY 9, 2016. Roll call vote: Motion carried unanimously. As the regular council meeting was set a week earlier to accommodate approval of the 2017 operating budget, additional claims for payment will be presented during the remainder of the month. The Clerk will provide the additional paid claims in March for approval at the April regular meeting. Motion by Goldsberry and seconded by Hammond TO PRE-APPROVE ADDITIONAL MARCH 2016 OPERATING EXPENSES. Roll call vote: Motion carried unanimously. Council member Goldsberry requested additional reporting to indicate fund balances. Discussion was held regarding the 1% local option sales tax; council member Hammond requested additional information. Mayor Rodman stated the measure passed locally by Hartford residents but the Townships did not pass. The revenue generated is based on local population and property valuations. The Mayor felt any income derived from local passage would certainly benefit the Hartford community.

March 08, 2016  
Page 3

Agenda topics next meeting/Public-Council - Fence (Zoning) Ordinance draft, nuisance abatement(s)

Motion by Hammond and seconded by Goldsberry to adjourn meeting at 7:40 P.M. Voice vote: Motion carried unanimously. Mayor Rodman adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Michael Rodman, Mayor