

**OFFICIAL PUBLICATION
CITY OF HARTFORD
REGULAR COUNCIL MEETING MINUTES
Tuesday, May 21, 2019, 6:30 P.M.
Hartford City Hall, 150 W. Elm St**

Officials present were Mayor Kandi S. Petry and council members Sophia Eckert, Lindsey Clark, and Mark Goldsberry, constituting a quorum; absent were Dana Smith and Amanda Peterson. Also present were City Clerk Travis Goldsberry, Public Works Steve Eckert, and Fire Chief Zack Prickett. In attendance were Snyder and Associates engineer Jordan Stoermer. Mayor Petry called the meeting to order at 6:32 P.M. The Pledge of Allegiance was recited.

Motion by Eckert to approve agenda items, seconded by Goldsberry; motion carried unanimously by voice vote. Motion by Eckert to approve April 16 regular council meeting and May 2 special council meeting minutes, seconded by Goldsberry; motion carried unanimously by voice vote. Motion by Goldsberry to receive and file Board of Adjustments May 6 meeting minutes and variance approval, April bank statement, and Fire/EMS report, seconded by Clark; motion carried unanimously by voice vote. Motion by Eckert to approve expenditures, additional expenditures, and payroll, seconded by Goldsberry; motion carried unanimously by voice vote.

Mayor Petry welcomed guests and opened floor for public comment. Brandon Bennett, 619 East St, and John Gorman, 640 N Duncan St, discussed water drainage issue. City to dig ditches to help water flow away from houses, citizens to dig tiling from downspouts to ditches.

PRESENTATION

Frank Thomas from Ecologix presented new lighting estimate for city buildings to maximize energy efficiency and save costs. Estimate includes updating to LED lights that carry a 50,000 hour average and five year warranty. Ecologix will use current fixtures, recycle old bulbs and ballasts, and complete rebate paperwork for MidAmerican Energy. City clerk to provide copy of July 2018 and January 2019 MidAmerican bills for more accurate estimate.

MAYOR REPORT

Mayor Kandi S. Petry discussed the continued efforts between Warren County 911 Board and Emergency Management Commission, public work's projects including painted crosswalks and new marquee sign, and the 2020 Census committee.

PUBLIC WORKS REPORT

Steve Eckert discussed servicing the mower and ongoing problems with the dump truck and tractor; will continue to diagnose and repair issues. The repaired blower for the sewer lagoon is ready to be installed by Iowa Pump.

FIRE/RESCUE REPORT

Chief Zack Prickett discussed hiring Raycom or Electronic Engineering to service the storm siren. Fire truck 522 needs tires and rims at an estimated cost of \$1600. He has already received calls for

fireworks for July 4th; sheriff's office is not able to provide enough man power to enforce; questioning if city employees can write fines. He is currently working on updating fire fee schedule to be approved, and has scheduled physicals for fire fighters. The compressor for air bottles was serviced but is currently not working; will get it rebuilt. ISO inspection is this fall.

COMMITTEE REPORTS

- City park inspection is due and will be performed by Sophia Eckert.
- Snyder & Associates still working with Lemna on DNR reviews and responses for the new sewer lagoon project. Investigating possibility of running lines to Butcher Creek or Des Moines River.
- Ordinances are being organized, looking for signed copies. Municipal infractions and nuisance ordinance needs updated and approved. Jordan from Snyder & Associates will email updated Planning and Zoning ordinances.

CLERK REPORT

Travis Goldsberry reported fire extinguishers in city buildings have been inspected and replaced, tax lien procedures have been investigated, city election form has been sent to Warren County, and ICAP Grant has been submitted.

IT REPORT

New city emails have been established and firewall has been installed. Wireless access points are installed; will configure along with new network cable to maintenance building.

OLD/UNFINISHED BUSINESS

Council discussed getting a hard copy quote from JetCo to upgrade Omni site to 4G before years end. Motion by Eckert, seconded by Clark to discontinue insurance plan on Public Works cell phone; motion passed unanimously by voice vote. Motion by Eckert, seconded by Clark to accept Bank Depository Resolution for Peoples Bank and Great Western Bank at maximums of \$2,000,000 and \$500,000 respectively; motion passed unanimously by roll call vote. Applications for Public Works position will be received until May 24th; previous applicants have been notified. Interviews will be conducted during special council meeting on Wednesday, May 29th.

COUNCIL BUSINESS

Motion by Goldsberry, seconded by Clark to allow Robert Moulton via Thomas Land Surveying, LLC to incorporate land Parcel Q with land LOT 7; motion carried unanimously by roll call vote. Fire Chief Prickett discussed new EMS collections agreement with third party provided by EMS Billing at an 18% fee; had previously looked at a state contract through Iowa Offset Program. City Clerk discussed using Wex Fleet fuel card for city purchases. Each vehicle will have separate card and each member will have own PIN. This will allow better accounting reports and upfront state tax exemption. Motion by Eckert, seconded by Goldsberry to sign up for Wex Fleet fuel card program; motion carried unanimously by voice vote. Council discussed public works employee shirts, quotes provided by Goldsberry Giraffix, Broken Arrow, and America's Best. Goldsberry to abstain so motion tabled until quorum can be met. Public Works discussed investigating fuel injectors to repair the tractor. Motion by Eckert, seconded by Clark to execute wage resolution for fiscal year 2019/2020; motion carried unanimously by roll call vote.

GENERAL COUNCIL DISCUSSION

Council discussed keeping current city law firm Brick Gentry but switching attorneys from Jim Nervig to Matt Brick.

ADJOURNMENT

Motion by Eckert, seconded by Clark to adjourn; motion carried unanimously by voice vote. Mayor Petry adjourned regular city council meeting at 8:43 p.m.

Travis Goldsberry, Clerk

Attest: Kandi S. Petry, Mayor

NOTE: Minutes are unofficial until approved by council-final approval may include corrections.

Council Claims 5-21-19

COMPANY	SERVICE/ITEM	AMOUNT
ACCESS SYSTEMS	COPIER	165.95
AGSOURCE	WASTE WATER TESTING	656.50
ASPEN WASTE SYSTEMS	GARBAGE	2872.29
BOUND TREE	SUPPLIES	105.85
BRICK GENTRY	ATTORNEY	3348.00
CARLISLE CITIZEN	PUBLISHING	358.57
CARLISLE TRUE VALUE	SUPPLIES	32.95
CENTURYLINK	PHONE	268.68
CLIA LABORATORY	CERTIFICATION	180.00
CNM OUTDOOR	MAINT & REPAIR	435.38
CYBER SOLUTIONS	IT SERVICES	1576.41
DES MOINES STAMP	STAMPS	49.55
DOWNEY TIRE	TIRE REPAIR	27.93
GIS BENEFITS	LIFE INSURANCE	3.60
GIT-N-GO	FUEL	931.52
GREAT WESTERN BANK	CREDIT CARD	1800.17
GREATER GOOD FIRE & SAFETY	FIRE EXTINGUISHERS	423.00
GRIMES ASPHALT	COLD MIX	84.68
gWORKS	TRAINING	312.50
IOWA DEPT NATURAL RESOURCES	PERMIT	85.00
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT	2846.00
ISG	WASTEWATER SERVICES	958.00
JC CROSS COMPANY	MAINTENANCE	407.01
LAZERLINE STRIPING	STREET STRIPING	470.00
MEDIACOM	INTERNET	69.62
MENARDS	SUPPLIES	135.57

METRO WASTE AUTHORITY	CURB IT	600.32
METRO WASTE AUTHORITY	HAZARDOUS MATERIALS	426.23
MIDAMERICAN ENERGY	STREET LIGHTING	2272.14
OFFICE DEPOT	OFFICE SUPPLIES	220.68
O'REILLY	SUPPLIES & REPAIR	46.26
PARKER SIGNS	VINYL GRAPHICS	783.00
PAS MINI STORAGE	STORAGE RENTAL	240.00
SAFE BUILDING COMPLIANCE	BUILDING PERMIT	75.00
SANDRY FIRE SUPPLY	SUPPLIES	396.44
SECURITY LOCKSMITH	SUPPLIES	18.66
SOPHIA ECKERT	IAWEA REGISTRATION	75.00
THEISENS (JOHN DEERE FINANCIAL)	SUPPLIES	208.61
TRAVIS GOLDSBERRY	APRIL CELL PHONE	40.00
TREASURER, STATE OF IOWA	SALES TAX	191.88
TURNER SERVICES	VALVE MAINTENANCE	604.00
USCELLULAR	PHONE	100.57
USPS	STAMPS	55.00
VERIZON	FIRE DEPT	160.12
WARREN COUNTY TREASURER	PARCEL TAXES	7.00
WARREN WATER DISTRICT	UTILITIES	96.48
WASTE SOLUTIONSOF IOWA	PORTABLE TOILET	80.00
		<u>25302.12</u>