

OFFICIAL PUBLICATION

City of Hartford
Minutes of Regular Meeting
July 24, 2018

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, July 24, 2018. Mayor James Buzzard called the meeting to order at 6:32 p.m. Members answering roll call included James Buzzard, Kim Crook, Mark Goldsberry, Amanda Peterson and Dana Smith. Members absent: None Voluntary Pledge of Allegiance was recited by meeting attendants.

Jordan Stoermer of Snyder & Associates and James Nervig of Brick, Gentry P.C. were present.

Staff members included Clerk/Treasurer Brad Herrold.

Motion by Peterson and seconded by Goldsberry TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Peterson and seconded by Crook TO APPROVE THE MINUTES OF THE JUNE 19, 2018 REGULAR MEETING. Voice vote: Motion carried unanimously. Council Member Smith requested review of nuisance abatement notification for 660 S. Vine.

Motion by Peterson and seconded by Goldsberry TO RECEIVE AND FILE THE JUNE 2018 CITY FINANCIAL REPORTS. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Peterson TO RECEIVE AND FILE THE JUNE 2018 FIRE/RESCUE REPORT. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$10,624.01 and additional bills in the amount of \$55,061.13, inclusive of sealcoat invoice from LL Pelling in the amount of \$47,501.35 Council member Crook reviewed presented bills prior to meeting. Motion by Goldsberry and seconded by Peterson TO APPROVE CLAIMS AND ADDITIONAL CLAIMS PRESENTED FOR PAYMENT. Voice vote: Motion carried unanimously.

Public Comment – Mayor Buzzard welcomed visitors and guests and asked for public comment. Brady Jackson spoke to the Council regarding holding the 2nd annual Hartford Hog Roast in the street in front of the Sportsman’s Club. The event will be held on September 29th commencing at 4:00 p.m. Jackson is requesting street closure from Reynolds Street to Vine Street for duration of event. Alcoholic beverages will be available at Sportsman’s Club but contained to the outdoor service area approved by permit. Motion by Peterson and seconded by Crook TO APPROVE STREET CLOSURE ON DESIGNATED AREA FROM W. ELM TO VINE STREET ON SEPTEMBER 29, 2018 FROM 4:00 TO 10:00 P.M. Voice vote: Motion carried unanimously. Chris Mangin and Brandon Bennett were not present to speak.

Reports – Mayor/Mayor Buzzard reported the water service to the water plant facility has been capped. Buzzard is working to obtain revised bids for demolition of the water plant building. Public Works/ Absent – No report. Fire-Rescue/Dave DuShane spoke on behalf of Fire-Rescue Chief Prickett. 2 grants have been received from Prairie Meadows for landing zone markers and a \$13,000.00 rescue basket. The department will provide EMS services for the annual Heartland Challenge to be held August 17th thru the 19th. The ambulance will be on scene with unit #20 as standby. \$1,500.00 in compensation will be provided to the City. The tablet for the ambulance can be acquired for \$1,100.00 through Amazon, saving around \$500.00 from previous quotes. Council member Goldsberry stated the department has overspent their operating budget the prior 3 years. DuShane reported the department would like to obtain bids for overhead ceiling fan(s) and LED lighting in downstairs part of fire station. Motion by Smith and seconded by Crook TO APPROVE \$1,100.00 FOR ACQUISITION OF LAPTOP TABLET FOR AMBULANCE. Voice vote: Motion carried unanimously. Council Committees/No report(s). Park/Discussion was held regarding removal of wood playground structure. Sophia Eckert stated she may know of party interested in removing unit for their personal use. Council advised obtaining waiver of liability form from parties prior to removing equipment. The

July 24, 2018

Page 2

City Attorney will provide appropriate document to the Clerk prior to removal. Clerk-Treasurer/Brad Herrold stated the State Auditors' office was on site July 16 thru July 18 for follow-up review from 2016. Herrold directed Council attention to agenda item 9H, a resolution stating notice of intent to fill council vacancy. 2 handouts from the fire chief regarding the ambulance tablet and station fans and lighting were discussed. Information regarding the proposed jail/courthouse facility was provided to council members.

Presentation – (Snyder & Associates) Jordan Stoermer reported the IDNR has not given final approval to the submitted lagoon upgrade plans. The State is working with LEMNA officials to finalize the proposal. The geo-tech report for soil sampling at the lagoon is completed but has not been reviewed as of date. The right-of-way exhibit has been completed and will be supplied to the Clerk. Snyder will file document with IDOT in near future. A 1' section of the existing city sign area may need addressed.

Council Business – Council members discussed the updates to the urban chicken ordinance prepared by committee. Motion by Peterson and seconded by Smith TO APPROVE 1ST READING OF ORDINANCE NO. 116, AN ORDINANCE AMENDING PROVISIONS TO CHAPTER 59 URBAN CHICKENS ALLOWING POSSESSION OF 12 CHICKENS. Voice vote: Crook; aye, Peterson; aye, Smith; aye, Goldsberry; nay. Motion carried 3-1. Motion by Smith and seconded by Peterson TO WAIVE 2ND AND 3RD READINGS OF ORDINANCE NO. 116 AND PASS EFFECTIVE JULY 24, 2018. Voice vote: Smith; aye, Peterson; aye, Crook; aye, Goldsberry; nay. Motion carried 3-1. Minor wording changes were made to Ordinance No. 115 draft regarding compensation change for fire/rescue chief and department members. Motion by Peterson and seconded by Smith TO APPROVE 1ST READING OF ORDINANCE NO. 115, AN ORDINANCE AMENDING CHAPTER 35 FIRE AND RESCUE DEPARTMENT SECTION 35.04 COMPENSATION. Voice vote: Motion carried unanimously. Motion by Peterson and seconded by Crook TO WAIVE 2ND AND 3RD READINGS OF ORDINANCE NO. 115 AND PASS EFFECTIVE JULY 24, 2018. Voice vote: Motion carried unanimously. Council member Peterson provided an update on the fundraising event for park equipment. Donations have been requested from vendors for food and children entertainment venues. The event is scheduled to be held on September 22nd beginning at 1:00 p.m. with food at 3:00 p.m. and live music from 6:00 to 9:00 p.m. The Betterment Committee is the recipient of funds for the event. City parks on both side of Vine Street will be utilized for the event. Street closure from W. Elm to Main Street has been requested. The City Clerk was requested to verify insurance coverage(s) and liability matters for city park use for the event. Motion by Goldsberry and seconded by Smith TO APPROVE STREET CLOSURES FOR FUNDRAISING EVENT TO BE HELD ON SEPTEMBER 22, 2018 AT CITY PARKS. Voice vote: Motion carried unanimously. Collection of new/unused toys for carnival events will be at city hall as well as wristbands which may be utilized for all event attractions. Discussion was held regarding status of current city sign at highway. Existing frame is rusted badly; replacement of existing sign would cost approximately \$450.00. Connie Goldsberry stated the City may consider re-applying for a grant to replace the sign as done in prior year. Council member Goldsberry advised deferring matter to Spring. Council members directed Connie Goldsberry to re-apply for grant to replace city sign on behalf of the City. Discussion was held regarding parking issues in alley adjacent to city park from the auto repair business. Council member Goldsberry recommended using "No Overnight Parking" signs around the entire park. Attorney James Nervig advised preparing ordinance for No Parking Overnight at Park with scheduled fines. Imprint the ordinance no. on bottom of the sign. Connie Goldsberry stated she can make the signs and will get a cost estimate. Council member Smith expressed frustration of citizens not adhering to local ordinances and regulations. Discussion was held regarding lack of knowledge of the ordinances and better ways to communicate city regulations to the public. James Nervig stated the trial for the 130 N. Reynolds property is scheduled for 9-19-18 pending completion of building requirements. Electric service has not been restored to the property nor has an electrical permit been obtained from the City. Nervig explained the municipal infraction fees and injunctive relief actions to the city council. Discussion was held about developing fine/fee schedule to consolidate existing ordinances and the fire/rescue chief authority to issue local citations relevant to the department. The city attorney advised starting with the most common problem ordinance violations. Committee members of Smith, Goldsberry and K. Petry will meet to start process. Council member Goldsberry requested draft of swimming pool fence ordinances for review at next meeting. James Nervig stated the city council appoint someone to fill the vacant council seat in 60 days and publish resolution as to their intent to do so under Iowa Code. Motion by Peterson and seconded by Goldsberry TO APPROVE RESOLUTION 072418-1, A RESOLUTION PROVIDING FOR NOTICE OF INTENT TO FILL CITY COUNCIL VACANCY BY APPOINTMENT. Voice vote: Motion carried

July 24, 2018
Page 3

unanimously. City council members plan to appoint Sophia Eckert to fill the vacant city council seat at the August 21, 2018 regular council meeting. Other citizens could also be appointed at that date. The public has right to petition for a special election after appointment of an individual to fill the vacancy. Council member Peterson expressed concern of excess property in front yard of a W. Elm Street resident. Mayor Buzzard will inquire.

Agenda topics next regular meeting/Public-Council - City council vacancy appointment, Zoning ordinance revisions, Pool fencing, Floodplain ordinance amendments, fine/fee schedule

Motion by Goldsberry and seconded by Smith to adjourn meeting at 8:34 P.M. Voice vote: Motion carried unanimously. Mayor Buzzard adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: James Buzzard, Mayor