

OFFICIAL PUBLICATION

City of Hartford
Minutes of Regular Meeting
August 21, 2018

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, August 21, 2018. Mayor James Buzzard called the meeting to order at 6:32 p.m. Members answering roll call included James Buzzard, Mark Goldsberry, Amanda Peterson and Dana Smith. Members absent: Kim Crook Voluntary Pledge of Allegiance was recited by meeting attendants.

Jordan Stoermer of Snyder & Associates and James Nervig of Brick, Gentry P.C. were present.

Staff members included Clerk/Treasurer Brad Herrold. Public Works Director Doug Peebler was present for portions of the meeting.

Motion by Peterson and seconded by Smith TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Peterson TO APPROVE THE MINUTES OF THE JULY 24, 2018 REGULAR MEETING. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Peterson TO RECEIVE AND FILE THE JULY 2018 CITY FINANCIAL REPORTS. Voice vote: Motion carried unanimously. The July 2018 fire/rescue report was not submitted for approval; no action taken.

Consent Agenda – The consent agenda included claims in the amount of \$14,726.54 and additional bills in the amount of \$391.67. Council member Goldsberry reviewed presented bills prior to meeting. Motion by Goldsberry and seconded by Peterson TO APPROVE CLAIMS AND ADDITIONAL CLAIMS PRESENTED FOR PAYMENT. Voice vote: Motion carried unanimously.

Public Comment – Mayor Buzzard welcomed visitors and guests and asked for public comment. Connie Goldsberry reported the proposed playground equipment and labor to install from company in Carlisle would be \$30-\$35,000.00. Council member Smith stated city employees were aware the City does not pick up stray animals and proceeded to purchase a dog kennel from public works director. Mayor Buzzard stated the City still has a need to confine loose animals under certain conditions or at direction of sheriff deputies. Council members advised the Mayor to not approve payment(s) to city employees without council approval.

Reports – Mayor/No report. Public Works/ Absent – No report. Fire-Rescue/Bids were provided by department to council members for generator(s) as budgeted for fiscal 2019. Motion by Smith and seconded by Peterson TO PURCHASE PORTABLE GENERATOR(S) FROM TOTAL TOOL IN AMOUNT OF \$1,947.37 EACH. Voice vote; Motion carried unanimously. Council committees/No reports. Clerk/Brad Herrold provided report of re-estimated local option sales tax proceed for fiscal 2019, stated he would be on vacation from 8-24 thru 8-30 and provided memo from fire chief to council members.

Presentation – (Snyder & Associates) Jordan Stoermer reported the IDNR has not given final approval to the submitted lagoon upgrade plans. Snyder advises the City to consider sending request to IDNR seeking project approval or extension of time to complete. Jordan suggests asking for 1-year extension. Council member Goldsberry says City met or exceeded all project deadlines as required by IDNR. Snyder will draft letter to State to be signed by city officials and forwarded to IDNR for consideration. Doug Peebler reported he is performing crosswalk painting before school starts and explained current ditch cutting projects in progress. Mayor Buzzard told Peebler the kennel payment will have to be returned to the City. Snyder has submitted the ROW exhibit to the IDNR for consideration; may take 6 months or more for approval. A copy of the submittal was provided to the Clerk.

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Council Business – Motion by Goldsberry and seconded by Smith TO APPROVE 1ST READING OF ORDINANCE NO. 117, AN ORDINANCE EXTENDING THE URBAN REVITALIZATION PLAN FOR REVITALIZATION AREA AN ADDITIONAL 2 YEARS. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Peterson TO WAIVE 2ND AND 3RD READINGS OF ORDINANCE NO. 117 AND ADOPT EFFECTIVE AUGUST 21, 2018. Voice vote: Motion carried unanimously. Council members reviewed sample ordinance drafts for swimming pools and golf carts. Council members will provide input to city attorney whom will review Iowa Code Section 321.247 with respect to golf carts. Council will review swimming pool draft and bring changes to the next regular meeting for discussion. Both ordinances may be revised in September. The committee for the park equipment fundraiser event provided an update on the event scheduled for September 22nd from 1-9 p.m. at city parks. Council member Peterson stated a sponsor is willing to contribute up to \$1,000.00 cash pending commitment of the City to the project. Discussion was held as to the amount of the city commitment and budget source. A barometer type sign will be installed in the park indicating the amount of funds raised and committed to date. Motion by Smith and seconded by Peterson TO APPROPRIATE \$5,000.00 FROM CITY PARK BUDGET TO PLAYGROUND EQUIPMENT FUND. Voice vote: Motion carried unanimously. Mayor Buzzard stated signs have been ordered for park with “Tow Away Zone” and park hours imprinting. Connie Goldsberry had sign samples she was instructed to make up. City Attorney Jim Nervig stated the City will need to adopt an ordinance to enforce “No Parking Regulations” at the city park. The Clerk and attorney will make ordinance draft available for consideration at next meeting. Council requested concrete block be removed from city park. Complaint/Nuisance forms utilized in other communities were reviewed by the Council. Mayor Buzzard felt it is important to have a written and signed complaint form filed with the City to determine action to be taken by city departments and council. The Clerk will create the form to be utilized. Dana Smith provided update on fine/fee committee meetings and progress. Discussion was held regarding local ticket books and issuance of citations by law enforcement agency. Jim Nervig advised completing code revisions and meeting with Sheriff Vos to discuss enforcement process. Discussion was held for obtaining a roof chain saw for the fire department. The Fireman’s Enterprise will contribute \$800.00 to the cost of the unit. Quote from Danco to purchase saw is \$2,100.00. Discussion was held about concrete issues in front of fire station entrance door and condition of metal door to station. No action taken with respect to acquiring saw and/or entrance door. Discussion was held about acquisition of an elevated electronic sign that may be installed on telephone pole on Vine Street to replace ground-level sign with removable letters. A one-sided unit is quoted at \$2,185.00 plus \$45.00 each for handheld remotes. Permission would be needed from MidAmerican Energy regarding powering unit on pole. The Clerk will contact an electrician to discuss feasibility and obtain approval from the utility company. No action taken to acquire electronic sign. Jim Nervig reported the trial for property at 130 N. Reynolds is scheduled for 9-21 if matters are finalized prior. The Clerk will forward electrical permit application to attorney of resident and Nervig will schedule a meeting with building official prior to trial date for review of property. The attorney gave an update on the Molly Tibbets case as that is his hometown. Nervig stated citizens in small towns need to be aware of their surroundings at all times and citizens should coordinate for their own safety. Discussion was held regarding property at 660 S. Vine Street. Nervig provided options for council members to discuss at next regular meeting. Council member Peterson will obtain photos of the property prior to the next meeting and the matter will be a scheduled agenda item in September. Scheduled monetary fines may be utilized if necessary if compliance is not met. Motion by Goldsberry and seconded by Peterson TO APPROVE RESOLUTION 082118-1, A RESOLUTION APPOINTING SOPHIA ECKERT TO FILL A VACANT UNEXPIRED TERM FOR CITY COUNCIL SEAT. Voice vote: Motion carried unanimously. Mayor James Buzzard administered the oath of office to Sophia Eckert to fill vacancy for term ending November 7, 2019 at 8:26 p.m. Discussion was held regarding meeting conduct and personnel issues with the Mayor. The Mayor stated he would acquire bids for demolition of the water plant for consideration at the September 2018 regular council meeting.

Agenda topics next regular meeting/Public-Council – Swimming pool; golf cart ordinances, Nuisance properties, Fine/fee schedule committee amendments, No parking ordinance(s)

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Motion by Smith and seconded by Goldsberry to adjourn meeting at 8:32 P.M. Voice vote: Motion carried unanimously. Mayor Buzzard adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: James Buzzard, Mayor