

OFFICIAL PUBLICATION  
City of Hartford  
Minutes of Regular Meeting  
September 15, 2015

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday September 15, 2015. Mayor Mike Rodman called the meeting to order at 6:32 p.m. Members answering roll call included Mark Goldsberry, Amanda Peterson, Stefanie Johnson and Kim Dingeman. Member absent: Joe Hammond Voluntary Pledge of Allegiance was recited by meeting attendants.

Robert Benton of Stuyvesant & Benton and Nate Carhoff of Snyder & Associates were in attendance.

Staff members present included Zack Prickett, Fire/Rescue Chief, Doug Peebler, Public Works Director and Brad Herrold, Clerk-Treasurer.

Motion by Peterson and seconded by Goldsberry TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Peterson and seconded by Dingeman TO APPROVE THE MINUTES OF THE AUGUST 18, 2015 REGULAR MEETING AS WRITTEN. Voice vote: Motion carried unanimously.

Council members reviewed city financial and fire/rescue reports for months of August 2015. Motion by Peterson and seconded by Johnson TO RECEIVE AND FILE THE AUGUST 2015 CITY FINANCIAL REPORTS. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Peterson TO RECEIVE AND FILE THE AUGUST 2015 FIRE/RESCUE REPORT. Voice vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$6,792.82 and additional bills in the amount of \$3,281.72. Council member Dingeman reviewed presented claims prior to the meeting. Motion by Johnson and seconded by Peterson TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS. Voice vote: Motion carried unanimously. A class C beer permit application for Git-N-Go Convenience Store was reviewed. Motion by Peterson and seconded by Goldsberry TO APPROVE RENEWAL OF CLASS C BEER PERMIT FOR GIT-N-GO CONVENIENCE STORE #16. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Rodman welcomed guests and asked for public comment with a limit of 2 minutes. Dwight Martin stated he has experience with residential and commercial snow plowing and has a crew of 4 trucks available. Martin inquired if the City was considering taking bids for snow removal. Mayor Rodman advised topic be placed on October regular meeting agenda for consideration.

Reports – Mayor – No report. Public Works – Doug Peebler stated MidAmerican Energy has initiated process to install 3 street lights at the lagoon facility. Peebler explained the storm drainage project and guardrail installation at Dawn & Locust Streets. Approximate cost for guardrail is \$1,000.00 with post placement every 4'. Motion by Johnson and seconded by Dingeman TO ALLOW KEPHART CONSTRUCTION UP TO \$5,000.00 FOR CULVERT/TILE AND GUARDRAIL INSTALLATION AT LOCUST & DAWN STREETS. Voice vote: Motion carried unanimously. Peebler reported seals in one lift station pump are leaking and need immediate attention. Motion by Johnson and seconded by Peterson TO REMOVE AND REPLACE GASKETS ON LIFT STATION PUMP. Voice vote: Motion carried unanimously. Council requested tire bids for city truck and safety equipment at lagoon for the October meeting. Permanent staking of sewer easement is in progress. Fire/Rescue – Chief Zack Prickett reported the storm siren in city park dislocated from power pole. Approximate cost to refurbish and/or replace siren in the range of \$5-12,000.00. Tires have replaced on attack vehicle. Department open house will be held on October 12<sup>th</sup> from 5:30 – 7:30 p.m. with truck dedication starting immediately at 7:30 p.m. Council committee / Streets – No report; Sewer – No report; Parks – Kim Dingeman reported the “Paint the Park” event with lunch will be held September 19<sup>th</sup> beginning at 8:30 a.m. Pumpkinfest event in Carlisle will be held October 24<sup>th</sup>. The next Betterment Committee meeting will be held on October 6<sup>th</sup> starting at 7:00 p.m. The “yard of the month” winners are allotted through December. Mayor Rodman commended Dana Smith for managing the “Paint the Park” event. Brief discussion regarding community “Facebook” page. Clerk – Brad Herrold reported nomination papers

for city election must be submitted to County Auditor by 5:00 p.m. on September 17<sup>th</sup>. Vacation has been approved for Herrold the week of October 12<sup>th</sup>. Council may opt to change the regular October meeting date.

Presentation – Nate Carhoff of Snyder & Associates reported the lift station upgrade project is temporarily on hold pending easement acquisition with landowner. A meeting was held with the respective property owner and city officials and pricing for the easement are far apart. City officials decided on final offer and that amount will be formally offered by Snyder on behalf of the City. A categorical exclusion has been received regarding the project and has been published as required. Property line issues have been resolved.

Council Business – The 2015 street financial report was reviewed by Council. Motion by Johnson and seconded by Peterson TO APPROVE RESOLUTION 091515-1/A RESOLUTION APPROVING AND ADOPTING THE 2015 CITY STREET FINANCIAL REPORT. Clerk Brad Herrold stated the report will be filed with IDOT by October 1<sup>st</sup>. The committee established to review local ordinances and develop fine/fee schedule did not meet from the August meeting. Committee members stated they are waiting on the state code fees from the city attorney prior to establishing a meeting date. Discussion was held concerning issuing a waiver for a building permit application for MonaLou Trading Post (Papa Toad). Denny Bernholtz of “Safe Building” explained the rationale for requiring the architect plan with a building permit application. The change in class of a structure is regulated by Iowa Code. The prior facility was classed as a mercantile facility whereas the new intended use of the facility changes the use of the facility. Lou McCormick stated the facility has always been used as a concert hall. Council member Goldsberry asked about zoning of property and occupancy requirements by class. Council member Peterson felt the architect plan requirement should have made known to the occupant prior to acquiring lease on building. Council member Dingeman stated the occupant should research these matters prior to leasing a building. Discussion held about building permits and sprinkler system requirements. Discussion was held regarding personal liability issues for building official and city officials. Mayor Rodman advised consideration of establishing a special council meeting to continue consideration of the waiver. The Clerk will contact all parties and establish amicable date for meeting. Clerk Brad Herrold recommended proceeding with repairs of the gazebo wiring. Herrold and Rodman requested council members authorize a uniform bid form to rewire the structure be sent to 3 electrical contractors and allow the Mayor to approve the lowest bid prior to the next meeting to start project before inclement weather. Formal approval of the accepted bid would be presented at the October regular meeting. Attorney Robert Benton felt the procedure would be acceptable. Clerk Brad Herrold requested permission to attend the 2015 Data Tech User Group Meeting on October 21<sup>st</sup> in Des Moines. Motion by Johnson and seconded by Peterson TO ALLOW CITY CLERK TO ATTEND 2015 USER GROUP MEETING ON OCTOBER 21, 2015 AT A COST OF \$95.00. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Johnson TO HOLD BEGGARS’ NIGHT ON OCTOBER 30, 2015 FROM 6:00 TO 8:00 P.M. IN THE CITY OF HARTFORD. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Dingeman TO HOLD THE OCTOBER REGULAR CITY COUNCIL MEETING ON OCTOBER 27, 2015 AT 6:30 P.M. Voice vote: Motion carried unanimously. Council member Goldsberry advised contacting mobile home park owner regarding lack of mowing on property.

Agenda topics next regular meeting – Fine/fee schedule, local law enforcement, snow ordinance

Motion by Goldsberry and seconded by Dingeman to adjourn the meeting at 8:12 P.M. Voice vote: Motion carried unanimously. Mayor Rodman adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Michael Rodman, Mayor