

OFFICIAL PUBLICATION

City of Hartford
Minutes of Regular Meeting
September 20, 2016

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, September 20, 2016. Mayor Mike Rodman called the meeting to order at 6:30 p.m. Members answering roll call included Mark Goldsberry, Mike Rodman, William (Joe) Hammond and Stefanie Johnson. Members absent: Amanda Peterson and Kim Crook. Voluntary Pledge of Allegiance was recited by meeting attendants.

Robert Benton of Stuyvesant & Benton and Nate Carhoff of Snyder & Associates were present.

Staff members included Zack Prickett, Fire-Rescue Chief and Clerk/Treasurer Brad Herrold.

Motion by Goldsberry and seconded by Hammond TO APPROVE MEETING AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Johnson TO APPROVE THE MINUTES OF THE AUGUST 20, 2016 REGULAR MEETING AS WRITTEN. Voice vote: Motion carried unanimously.

Motion by Johnson and seconded by Hammond TO RECEIVE AND FILE THE AUGUST 2016 CITY FINANCIAL REPORTS. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Goldsberry TO RECEIVE AND FILE THE AUGUST 2016 FIRE/RESCUE REPORT. Roll call vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$17,893.52 and additional bills in the amount of \$305.58. Council member Hammond reviewed the monthly claims prior to the meeting. Clarification regarding tree cameras and monitor. Motion by Hammond and seconded by Johnson TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS AS PRESENTED. Roll call vote: Motion carried unanimously. Motion by Goldsberry and seconded by Johnson TO APPROVE CLASS C BEER PERMIT RENEWAL APPLICATION FOR GIT-N-GO CONVENIENCE STORE #16. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Rodman welcomed visitors and guests and asked for public comment. No public comment was presented.

Reports – Committees/Parks & grants – No report. Water/Wastewater – No report. Streets – No report. Public Works – Mayor Rodman reported the public works director is having some medical procedures performed and no report is available. Fire/Rescue – Zack Prickett reported water rescue billing can be implemented by a special fee schedule with a base rate and hourly rate increments. A sample draft will be obtained to be included in city rate schedule. The Department open house will be held on October 11th and the street in front of city hall and fire station will be closed. Scott Orth will speak at 7:00 P.M. and Life Flight will arrive around 7:30 P.M. The E911 taskforce will present the communication proposal to County officials on Thursday at 6:00 P.M. The boat motor has been replaced with the insurance proceeds. The computer system in department office is defective and will be analyzed this week. Prickett will inform Mayor and council members of findings. Zack has an individual lined up whom would like to give presentation to the council in November and December regarding the storm sirens. Clerk – Brad Herrold inquired if council members had questions regarding any inserts provided in council packets. Herrold stated the IDNR grant for \$800.00 for asbestos testing is in progress. The annual road use tax report will be electronically submitted to the IDOT upon approval by the Council. Mayor – Mayor Rodman reported he has placed his home for sale due to health matters and is considering moving to a townhome. The Mayor stated it has been an honor to serve the City and he would continue to serve until the next regular meeting. The Council and city staff expressed their gratitude to the Mayor for his service.

Presentation – Nate Carhoff of Snyder & Associates recommended the City consider disconnecting the water service from the tower to the water plant facility as there is no known disconnect valve on the water main. There are mold/mildew issues in the plant from standing water and this would also eliminate heating the facility during the heating season. Carhoff advised working with the water district regarding the project cost. A joint meeting with city officials and water district personnel will be coordinated prior to the October regular council meeting. A scope and fee schedule for the municipal building improvement study was presented to the Council for consideration. This would encompass review of the existing city hall, fire station, public works building and recommendations for improvements and/or repairs at a cost of \$6,800.00. A community meeting held several years indicated a desire by the public to make improvements to the city hall and add park restrooms. Connie Goldsberry stated the fee would not be a good use of money. Mayor Rodman stated the city hall facility needs improvements. Nate explained detail of pay application #2 in the amount of \$134,425.40 to C.L. Carroll Company and recommended approval of payment to the contractor. Snyder would like to establish a meeting with officials in early October to review the conditions of the newly acquired NPDES operations permit effective October 1st.

Presentation - Taylor Smothers, President of Smothers Properties, LLC thanked Mayor Rodman for his service. Smothers stated his request a variance for front setbacks for two duplex townhomes in the Laura Acres subdivision has been denied unanimously by the board of adjustment on August 25th. Mr. Smothers is protesting the board decision based upon conflict of interest and discrimination. A request for city records for the past ten years for meetings of the board of adjustment have not been provided as of date by the City. Nate Carhoff inquired to attorney Robert Benton regarding appeal from prior board of adjustment meeting. Benton stated he would have to review the matter. Smothers requested the Council consider the prospect of increased tax base with any new construction in the community. Mayor Rodman stated a written report of the proceedings from the board of adjustment or any other board should be provided to the Council for review.

Council Business – Motion by Goldsberry and seconded by Hammond TO APPROVE RESOLUTION 092016-1, A RESOLUTION APPROVING AND ADOPTING THE 2016 STREET FINANCIAL REPORT. Roll call vote: Motion carried unanimously. The Clerk will electronically file the approved report. Motion by Hammond and seconded by Johnson TO APPROVE PAY APPLICATION #2 TO C.L. CARROLL COMPANY IN THE AMOUNT OF \$134,425.40. Roll call vote: Motion carried unanimously. The service agreement/scope and fee schedule for the municipal building improvement study by Snyder & Associates was tabled. Council members opted to have a public meeting on November 1st to obtain input from the public as to any interest in proceeding with upgrades to the city hall complex buildings. Robert Benton reported an abatement notice has been sent to property owner of 130 N. Reynolds on August 16, 2016 providing 90 days to complete repair items. Work is asked to be completed by November 16th. Benton will email notice to Mayor, Clerk and all council members. Discussion was held regarding property assessments and liens with regards to recuperating costs expended by the City if necessary. Benton reported there has been no interaction lately between mobile home personnel and city committee and he would contact the mobile home park representatives. Council member Goldsberry advised the attorney to use the City of Pella mobile home park ordinance as a model for the City to adopt. Benton reported he has had difficulty contacting the Sheriff to establish a mutual time for meeting with respect to the fine/fee ordinance. Agenda items 10F (RV, Camper, Boat Parking regulation) and 10G (Animal Control Committee) were tabled due to absence of the topic sponsor. Motion by Goldsberry and seconded by Johnson TO APPROVE 1ST READING OF ORDINANCE NO. 105, AN ORDINANCE AMENDING ORDINANCE NO. 98 EXTENDING THE URBAN REVITALIZATION PLAN FOR THE URBAN REVITALIZATION AREA FOR AN ADDITIONAL 2 YEARS. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded Goldsberry TO WAIVE 2ND AND 3RD READINGS OF ORDINANCE NO. 105 AND APPROVE ORDINANCE NO. 105 EFFECTIVE SEPTEMBER 20, 2016. Roll call vote: Motion carried unanimously. The city council instructed the Clerk to contact Brick Gentry P.C. law firm to assist with legal services regarding the variance request. The Clerk was given authorization to seek other legal entities if Brick Gentry P.C. is unable to assist the City. A letter from JEO Consulting Group, Inc. regarding the 2017 Warren County Hazard Mitigation Plan was reviewed and discussed. The round 1 meeting will be held on October 6, 2016 at the Warren County Administration building. Clerk Brad Herrold, city clerk was chosen as delegate to represent the City of Hartford as he was the city representative in 2012. Motion by Hammond and seconded by Johnson TO HOLD BEGGARS' NIGHT ON OCTOBER 31, 2016 FROM 6:00 TO 8:00 P.M. IN THE CITY OF HARTFORD. Voice vote: Motion carried unanimously.

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Motion by Goldsberry and seconded by Johnson TO SET PUBLIC HEARING ON OCTOBER 25, 2016 WITH RESPECT TO VACATE AND CLOSING OF AN ALLEY DESCRIBED AS The south 6 feet of a 12 foot alley running east and west, north of and adjacent to Hartford OTP Block 1, Lots 1 and 2 in the Town of Hartford, Warren County, Iowa, subject to all utility easements AND The north 6 feet of a 12 foot alley running east and west, north of and adjacent to School Parcel B, Lot 3 in the Town of Hartford, Warren County, Iowa subject to all utility easements. Roll call vote: Motion carried unanimously. Discussion was held regarding legal proceedings for liens and assessments on properties for nuisance abatement costs incurred by the City. Council member Hammond stated he would not be available to attend the October 18, 2016 regular council meeting. Motion by Hammond and seconded by Johnson TO SET A DATE OF OCTOBER 25, 2016 AT 6:30 P.M. AT CITY HALL FOR THE OCTOBER 2016 REGULAR CITY COUNCIL MEETING. Voice vote: Motion carried unanimously.

Agenda topics next meeting/Public-Council - Nuisance abatement(s), animal control committee report, RV, camper, boat parking, alley vacates and closures (2), Wastewater project pay application

Motion by Hammond and seconded by Goldsberry to adjourn meeting at 8:35 P.M. Voice vote: Motion carried unanimously. Mayor Rodman adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Michael Rodman, Mayor