

OFFICIAL PUBLICATION
City of Hartford
Minutes of Regular Meeting
November 17, 2015

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday November 17, 2015. Mayor Mike Rodman called the meeting to order at 6:33 p.m. Members answering roll call included Mark Goldsberry, Joe Hammond, Mike Rodman and Kim Dingeman Crook. Members absent: Amanda Peterson and Stefanie Johnson. Voluntary Pledge of Allegiance was recited by meeting attendants. A moment of silence was held regarding recent events in Paris, France. Mayor Rodman explained the protocol for meeting guests and council members with respect to how city council meetings will be ran. The Mayor stated "Roberts Rules of Order" will apply to Hartford City council meetings.

Robert Benton of Stuyvesant & Benton and Nate Carhoff of Snyder & Associates were in attendance.

Staff members present included Zack Prickett, Fire/Rescue Chief, Doug Peebler, Public Works Director and Brad Herrold, Clerk-Treasurer.

Motion by Crook and seconded by Hammond TO APPROVE MEETING AGENDA AS WRITTEN. Roll call vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Crook TO APPROVE THE MINUTES OF THE OCTOBER 27, 2015 REGULAR MEETING AS WRITTEN. Voice vote: Motion carried unanimously.

Council members reviewed city financial and fire/rescue reports for months of October 2015. Motion by Hammond and seconded by Goldsberry TO RECEIVE AND FILE THE OCTOBER 2015 CITY FINANCIAL REPORTS AND OCTOBER FIRE/RESCUE REPORT. Roll call vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$13,766.49 and additional bills in the amount of \$8,006.92. Council member Johnson (absent) reviewed presented claims prior to the meeting. Motion by Hammond and seconded by Goldsberry TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Rodman welcomed guests and asked for public comment with a limit of 2 minutes. Connie Goldsberry informed the council of the grant awards received by the City and Fire Enterprise from Carlisle Betterment group and Warren County Philanthropy. A \$4,360.00 grant for purchase and installation of 3 flagpoles will be completed in the Spring. Consideration is being given to having a boulder installed at the site with painting to be done by local citizens. A report was given about the community tree lighting ceremony to be held on December 4th at the gazebo and Masonic Lodge. Donnie Moore from Hartford Sportsman's Club inquired as to the feasibility of holding a community festival. Council member Crook advised Mr. Moore to attend a Hartford Betterment Committee for further discussion of the event. The Mayor stressed that all local community organizations should help participate in these types of events.

Reports – Mayor – Mayor Rodman reported window lettering for city hall window will be paid to and provided by "Goldsberry Giraffics". A locking bulletin board for public notices will be purchased and installed outside of city hall. All council members will be provided keys to front door and will pick up council packet materials prior to the regular council meetings. The Mayor provided his schedule for being available to meet with the public on Mondays and alternate Thursdays beginning in January of 2016. The Mayor encouraged council members to periodically attend the sessions. Public Works – Doug Peebler reported the crane and cable for the lift station has been received but not installed as of date. The lagoon blower is being installed, the sewer main easement has been staked, dump truck is serviced and blade is repaired. Peebler would like to install handicap sign on side of city hall building and inquired as to what Christmas decorations in park should be installed. Peebler requested permission to repair lift station lights at \$50.00 each and a bid received for a portable gas meter is \$960.00. The dikes at the lagoon and lift station road have been rocked. Fire/Rescue – Zack Prickett reported the bids for the concrete work at the station were sent out but none have been received back. Project will resume in the Spring. Council – Goldsberry will take wood from tree(s) cut down in sewer easement. Streets/Hammond no report. Parks/Crook stated the deadline for

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Prairie Meadows grant is January 29, 2016. Consideration is being for applying for playground equipment or possibly sidewalk repair funding. Clerk – Brad Herrold reported the 2015 annual financial report complete draft is complete, will be published 11-19 and is due to the State Auditors’ office by December 1st. The tree removal bid at the city park has been agreed to a cost share with adjoining property owner. Herrold reported the revised road use tax revenues for the current fiscal year should increase about \$14,000.00 due to gas tax increase passed by legislature. A sample fine/fee schedule in ordinance form was made available to council members for review.

Council Business – Denny Bernholtz from “Safe Building” recommended city officials consider holding a work session with council members and applicable parties to attempt to obtain a resolution of all parties regarding the intended use of a building at 100 S. Vine Street. Legal counsels, building official will give presentation to the council. No formal action on the matter will be taken at the work session. A date was established for the work session to be held on December 1, 2015 at 6:30 P.M. at Hartford City Hall. The Clerk will send notice of the meeting to all parties. Council members directed other questions to Mr. Bernholtz regarding various issued building permits. Motion by Hammond and seconded by Goldsberry TO APPROVE \$1,750.00 TO WCEDC “GroWARRENow” 4th YEAR PLEDGE FOR FISCAL 2015- 2016. Roll call vote: Motion carried unanimously. Motion by Crook and seconded by Hammond TO APPROVE AND RECEIVE AND FILE THE 2015 ANNUAL FINANCIAL REPORT FOR THE CITY OF HARTFORD. Roll call vote: Motion carried unanimously. Robert Benton provided an update on meetings with Warren County Sheriff regarding local law enforcement. Fines written on State code do not require separate ticket books. City retains fines, County receives court costs. City attorney can perform legal service on behalf of the City. Benton recommended setting up committee meeting in the next two weeks. Benton will contact committee members to establish meeting. Discussion was held regarding current open burning ordinance. The Clerk will consolidate ordinance samples and prepare draft for review at the December regular meeting. Burning rules and appropriate fines will be included in draft. Excerpts from existing ordinances will be consolidated into one ordinance. Dana Smith of 700 S. Vine addressed the council regarding issues in the mobile home park not being addressed and declining property values of adjoining residents. Smith stated mowing is not being done and some mobile homes have plywood for windows. Smith requested immediate action by the council and city clerk. Motion by Crook and seconded by Hammond TO SEND LETTER & STUDY RE: DITCH REPAIR AND MOWING TO MOBILE HOME PARK OWNERS. Roll call vote: Motion carried unanimously. A committee was established of Hammond, Goldsberry, Prickett and Smith to expedite re-writing of the mobile home ordinance. The council requested the building official review code issues in the park. Fire Chief Prickett will draft a letter to the park owner(s) on behalf of the fire department. The vacant street right-of-way at George and East Streets will be re-pinned and any trees and/or brush within the area will be removed. Snyder & Associates will re-pin the right-of-way. The Church is interested in the trophies in city hall. Council member Crook requested the Clerk contact the Sheriff regarding the vehicle parked at the city sign for several days.

Agenda topics next regular meeting – Fine/fee schedule, local law enforcement, mobile home park ordinance revisions, burn ordinance revision draft

Motion by Hammond and seconded by Goldsberry to adjourn the meeting at 8:25 P.M. Voice vote: Motion carried unanimously. Mayor Rodman adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Michael Rodman, Mayor