

**OFFICIAL PUBLICATION  
CITY OF HARTFORD  
REGULAR COUNCIL MEETING MINUTES  
Tuesday, December 17, 2019, 6:30 P.M.  
City Hall, 150 W Elm St**

Officials present: Mayor Kandi S. Petry, council members Lindsey Clark, Dana Smith, Crystal Barton, Mark Goldsberry, and Sophia Eckert. Also present: City Clerk Travis Goldsberry and Public Works Steve Eckert. Mayor Petry called the meeting to order at 6:35 P.M. The Pledge of Allegiance was recited. Motion by Eckert, seconded by Goldsberry to approve agenda items as written; motion carried by voice vote.

**APPOINTMENTS & ORGANIZATIONAL PROCEDURES:** Motion by Eckert; seconded by Smith to approve organizational procedures for calendar year 2020 including the date/time for regular council meeting as the third Tuesday of the month at 6:30 pm, the Carlisle Citizen as the official publication, Peoples Bank and Great Western Bank as the official depositories, City Hall, Post Office, and Git-N-Go as official posting locations, and 12:00 pm on Friday prior to meeting as the agenda cut off time; motion carried unanimously by voice vote. Motion by Smith, seconded by Clark to approve council appointments except #7 Engineering Firm; motion carried unanimously by voice vote. Appointments are as follows: Matt Brick as legal counsel, Safe Building as building official, Zack Pricket as fire/rescue chief, Steve Eckert as senior public works employee, Brandon Bennett as public works employee, Warren County Sheriff as law enforcement, Mercy Medical as EMS tiering, and Cyber Solutions as information technology. Board of Adjustment and Planning & Zoning Commission member to remain the same; clerk to call and confirm with members. Council member advisors are as follows: Fire/Rescue (Smith), Streets (Jors), Wastewater (Goldsberry), Parks & Rec (Barton), Urban Chickens (Eckert).

**MINUTES:** Motion by Barton, seconded by Clark to approve December 3, 2019 Special Council Meeting minutes; motion carried by voice vote.

**RECEIVE AND FILE:** Motion by Goldsberry, seconded by Eckert to receive and file the December 2019 Fire/EMS Report.

**CONSENT AGENDA:** Motion by Eckert, seconded by Barton to approve monthly expenditures; motion carried by roll call; Ayes: Clark, Smith, Barton, Eckert, Goldsberry. Motion by Eckert, seconded by Clark to approve payroll for City Clerk Goldsberry; motion carried by roll call vote; Ayes: Clark, Smith, Barton, Eckert; Abstain: Goldsberry. Motion by Goldsberry, seconded by Smith to approve payroll for Public Works Senior Eckert; motion carried by roll call vote; Ayes: Clark, Smith, Barton, Goldsberry; Abstain: Eckert. Motion by Barton, seconded by Clark to approve payroll for Public Works Bennett, motion carried unanimously by roll call vote. Motion by Goldsberry, seconded by Clark to approve payroll for Dave Walker, motion carried unanimously by roll call vote.

Mayor Petry welcomed guests and opened floor for public comment; no comments.

**REPORTS:** Reports were given by Mayor Petry, Public Works Senior Eckert, City Clerk Goldsberry, Fire Chief Prickett, council member Sophia Eckert, and Operator Kelly Evans.

**OLD/UNFINISHED BUSINESS:** Council discussed concerns with Public Works and Snyder & Associates regarding the differences in Lemna and Nitrox systems for the new sewer lagoons. Jim Lund to research questions. Motion by Eckert, seconded by Goldsberry to approve Resolution 121719-01 Intent to Sell Alley & Set Public Hearing; motion carried unanimously by roll call vote. Eckert to call and schedule city clerk interviews for January 16<sup>th</sup>.

**NEW COUNCIL BUSINESS:** Mayor Petry discussed Service Line Warranty Program; tabled until January meeting; city clerk to call Iowa League of Cities with questions. Council discussed contract with Quick Med Claims for EMS billing services; tabled until January meeting; Eckert to present updated contract to legal to review.

**GENERAL COUNCIL DISCUSSION:** Council discussed concerns with engineering firm. Motion by Smith, seconded by Eckert to appoint Snyder & Associate's Jordan Stoermer as the city engineer; motion carried unanimously by roll call vote.

**ADJOURNMENT:** Motion by Eckert, seconded by Smith to adjourn; motion carried by voice vote. Mayor Petry adjourned regular city council meeting at 10:05 p.m.

Travis Goldsberry, Clerk  
Attest: Kandi S. Petry, Mayor

NOTE: Minutes are unofficial until approved by council-final approval may include corrections.

**CITY OF HARTFORD CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCESS SYSTEMS LEASING	COPIER/PRINTER LEASE	\$144.06
AGSOURCE	CHEMICAL ANALYSIS	\$210.00
AGSOURCE	CHEMICAL ANALYSIS	\$105.00
AGSOURCE COOPERATIVE SERVICES	CHEMICAL ANALYSIS	\$105.00
AMERICAN PARKS COMPANY	NEW PARK EQUIPMENT	\$16,499.00
ASPEN WASTE SYSTEMS INC.	SOLID WASTE DISPOSAL	\$2,993.40
BOUND TREE	EMS SUPPLIES	\$259.41
BRICK GENTRY P.C.	LEGAL FEES	\$722.00
CENTURYLINK	TELEPHONE	\$317.68
THE CARLISLE CITIZEN	PUBLISH MINUTES 11/19/19	\$207.56
CK TRUCKING	ROAD ROCK DELIVERY	\$349.07
CYBER SOLUTIONS, LLC	IT SERVICES	\$302.50
DES MOINES REGISTER MEDIA	RECORD HERALD CITY CLERK JOB	\$145.92
DOCTORSNOW	TB TEST	\$165.00
GIS BENEFITS	LIFE INSURANCE	\$17.36
GR WEST BANK	CITY TRUCK INTEREST	\$77.93

GR WEST BANK	DODGE FIRE TRUCK	\$532.95
GREAT WESTERN BANK	FIRE ENGINE LOAN INTEREST	\$372.45
HEARTLAND ROOF SOLUTIONS	CITY HALL ROOF REPAIR	\$865.00
HQI HYDRAULICS	TRACTOR CYLINDER REPAIR	\$800.00
IN-LAWS CONSTRUCTION	FINISH NEW PW BLDG	\$25,500.00
IOWA FINANCE AUTHORITY	STATE REVOLVING FUND C0757R	\$3,440.00
IOWA ONE CALL	LOCATES	\$19.80
IOWA RURAL WATER ASSOCIATION	2020 MEMBERSHIP DUES	\$225.00
IPERS	IPERS	\$896.56
IRS - EFTPS PAYMENT	FED/FICA TAX	\$1,192.84
ISG ACCOUNTS RECEIVABLE	CHEMICAL ANALYSIS	\$940.00
MEDIACOM	INTERNET SERVICE	\$69.62
MENARDS - DES MOINES	BUILDING REPAIR SUPPLIES	\$24.86
MENARDS - DES MOINES	SUPPLIES/BLDG REPAIR/XMAS LIGH	\$266.94
MENARDS - DES MOINES	PLUMB/ELECT/EQUIP	\$661.75
METRO WASTE AUTHORITY	CURB-IT	\$775.18
MIDAMERICAN ENERGY COMPANY	ELECTRIC/GAS	\$1,838.23
MIDAMERICAN ENERGY	PW BLDG GAS HOOKUP	\$3,892.40
MUNICIPAL SUPPLY, INC.	SEWER SUPPLY PARTS	\$1,096.20
O'REILLY AUTOMOTIVE, INC.	BATTERY/BELTS/OIL/FILTER/MAINT	\$261.18
QUICK MED CLAIMS	EMS BILLING SERVICE NOV	\$389.44
SANDRY FIRE SUPPLY L.L.C.	HIP BOOTS	\$358.21
THEISEN'S HOME FARM AUTO	TARP/SHOVELS	\$69.75
TRAVIS GOLDSBERRY	CELL PHONE NOVEMBER 2019	\$40.00
TRAVIS GOLDSBERRY	CELL PHONE DECEMBER	\$40.00
TREASURER-STATE	SALES TAX NOV 2019	\$184.68
TREASURER-STATE OF IOWA	STATE TAX	\$200.00
UNITED STATES CELLULAR	CELL PHONES	\$0.75
U.S. CELLULAR	PW CELL PHONE	\$55.32
VERIZON WIRELESS	FIRE DEPT PHONES	\$160.12
VISA - PEOPLES BANK CC	IA LEAGUE OF CITIES CLASSES	\$2,831.97
WARREN COUNTY SHERIFF'S OFFICE	LAW ENFORCEMENT JUL-DEC 2019	\$6,235.00
WARREN WATER DISTRICT	UTILITIES	\$97.23
WEX	FUEL	\$413.72
Accounts Payable Total		<u><u>\$77,368.04</u></u>
Total Paid On: 11/22/19		\$2,271.90
Total Paid On: 12/05/19		<u>\$2,077.83</u>
Total Payroll Paid		<u><u>\$4,349.73</u></u>
GENERAL		\$65,010.71

SOLID WASTE PICKUP	\$2,993.40
RECYCLING	\$775.18
ROAD USE	\$4,000.25
EMPLOYEE BENEFIT	\$17.36
DEBT SERVICE	\$372.45
SEWER	<u>\$8,548.42</u>
TOTAL FUNDS	<u><u>\$81,717.77</u></u>