

OFFICIAL PUBLICATION

City of Hartford
Minutes of Regular Meeting
December 20, 2016

The regular meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Tuesday, December 20, 2016. Mayor Pro-tem William (Joe) Hammond called the meeting to order at 6:31 p.m. Members answering roll call included Mark Goldsberry, William (Joe) Hammond, Kim Crook and Stefanie Johnson. Members absent: Amanda Peterson Voluntary Pledge of Allegiance was recited by meeting attendants.

Robert Benton of Stuyvesant & Benton and Nate Carhoff of Snyder & Associates were present.

Staff members included Zack Prickett, Fire-Rescue Chief and Clerk/Treasurer Brad Herrold.

Motion by Goldsberry and seconded by Johnson TO APPROVE MEETING AGENDA AS WRITTEN. Roll call vote: Motion carried unanimously.

Motion by Goldsberry and seconded by Johnson TO APPROVE THE MINUTES OF THE NOVEMBER 15, 2016 REGULAR MEETING AS WRITTEN. Roll call vote: Motion carried unanimously.

Motion by Johnson and seconded by Goldsberry TO RECEIVE AND FILE THE NOVEMBER 2016 CITY FINANCIAL REPORTS. Roll call vote: Motion carried unanimously. Motion by Johnson and seconded by Goldsberry TO RECEIVE AND FILE THE NOVEMBER 2016 FIRE/RESCUE REPORT. Roll call vote: Motion carried unanimously.

Consent Agenda – The consent agenda included claims in the amount of \$14,436.30 and additional bills in the amount of \$479.05. Council member Johnson reviewed the monthly claims prior to the meeting. Motion by Crook and seconded by Johnson TO APPROVE PAYMENT OF CLAIMS AND ADDITIONAL BILLS AS PRESENTED. Roll call vote: Motion carried unanimously.

Public Comment – Mayor Pro-tem Hammond welcomed visitors and guests and asked for public comment. No public comment was presented.

Reports – Mayor Pro-tem/No report; Public Works/Director Doug Peebler is absent due to illness. Discussion of street light outages have been reported for repair. Fire/Rescue/Fire-Rescue Chief Zack Prickett reported the billing contract with Fraser Transportation has been cancelled by Fraser; currently seeking new billing provider. A notice has been provided to Iowa Ems requesting additional time to find billing service. Prickett requested permission to acquire additional light fixtures for department entrance doors. Cost estimates for repair of the city sirens will be available and on the agenda for the January regular council meeting. Fees for the advanced EMS classes beginning in January will be advanced by the City and reimbursed by Warren County. Council/committee reports – No reports. Betterment Committee/Connie Goldsberry reported on the “Light up Hartford” event. Goldsberry stated the committee will not be able to file for additional grants until the flagpole project (grant funded) is completed. Council member Goldsberry may try to purchase the flagpoles from another vendor. Clerk/Brad Herrold stated the 2nd Hazard Mitigation meeting for Warren County will be held on January 12th and he would be attending the meeting. An updated listing of officers and staff members of the Warren County Sheriff office was distributed to council members.

Presentation – Nate Carhoff of Snyder & Associates gave a progress report on the 2015 Lift Station Project. Project is 90% complete. Painting and electrical work needs completed. Payment application No. 5 in the amount of \$39,244.65 has been submitted and Snyder recommends payment. The planning and design loan application for the upgrade of the wastewater treatment plant has been prepared and is due for submittal by January 2, 2017. The P & D loan application amount is \$669,000.00 which includes what if costs (land acquisition, etc.). Carhoff stated the City

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would not have to utilize all of the loan maximum. The schedule for the municipal building study as included in the council packets was reviewed. The TAP application for 2017 has been suspended for all applicants due to the changing process of awarded contracts by program officials. Hartford may re-apply in 2018 if interested.

Council Business – Motion by Goldsberry and seconded by Crook FOR APPROVAL AND SUBMISSION OF THE PLANNING AND DESIGN LOAN APPLICATION TO THE IOWA FINANCE AUTHORITY. Roll call vote: Motion carried unanimously. Motion by Johnson and seconded by Goldsberry TO APPROVE PAY APPLICATION #5 TO C.L. CARROLL COMPANY IN THE AMOUNT OF \$39,244.65. Roll call vote: Motion carried unanimously. Council members reviewed recommendations made by the workman's compensation insurance carrier after their recent site visit. Zack Prickett stated the department recommendation has been completed and he will contact the carrier for response. The clerk will see if policies are to be developed for implementation of the recommendations. Robert Benton reported the fine/fee committee will convene in a couple months. The group needs re-structured and organized to proceed. The mobile home park committee has made some progress. Benton will contact the Sheriff to establish meeting date(s). Discussion was held regarding nuisance properties. Robert Benton reported a title search has been completed on property at 130 N. Reynolds, establishing ownership. No liens are present on property except mortgage holder. The City will follow statutes as outlined in Iowa Code. The attorney will file lawsuit and a receiver will be appointed. If all goes well, the receiver will remedy the nuisance items on the property. The property owner and mortgage owner are notified during the legal process. The property located on E. Walnut Drive is not in compliance with the city zoning ordinance. Benton requested additional photos be obtained of the stored vehicles on site specifically to be removed. The attorney will send abatement notices to both parties prior to the January regular council meeting. Council held discussion on appointment of Mayor to fill current vacancy. No candidates for Mayor were present at the meeting. Connie Goldsberry stated she would fill the vacancy. Mayor Pro-tem Hammond stated his contacts were not interested in the Mayoral vacancy. Robert Benton stated if no nomination is presented, a special election must be established to fill the vacancy. Council member Crook inquired about conflict of interest issues with husband/wife in council seats. Benton will research matter. Motion by Goldsberry and seconded by Hammond TO APPOINT CONNIE GOLDSBERRY TO FILL MAYORAL VACANCY FOR COMPLETION OF TERM. Roll call vote: Hammond; aye, Goldsberry; aye, Crook; nay, Johnson; nay. Motion did not pass. Robert Benton stated the City must have the vacancy filled by December 25th. Motion by Hammond and seconded by Crook TO HOLD SPECIAL COUNCIL ON DECEMBER 23, 2016 AT 6:00 P.M. TO APPOINT MAYOR TO FILL VACANCY. Roll call vote: Motion carried unanimously. Motion by Hammond and seconded by Goldsberry TO HOLD ANNUAL ORGANIZATION MEETING ON JANUARY 3, 2017 AT 6:30 P.M. Roll call vote: Motion carried unanimously. Discussion was held regarding current city building official.

Agenda topics next regular meeting/Public-Council - Nuisance abatements, storm siren quotes, council member vacancy/removal, budget workshop(s)/budget schedule

Motion by Hammond and seconded by Goldsberry to adjourn meeting at 7:55 P.M. Voice vote: Motion carried unanimously. Mayor Pro-tem Hammond adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: William (Joe) Hammond, Mayor Pro-tem