

OFFICIAL PUBLICATION

City of Hartford
Minutes of Special Meeting
January 7, 2019

A special meeting of the Hartford City Council was held in the Council Chambers at Hartford City Hall, 150 W. Elm Street, Monday, January 7, 2019. Mayor James Buzzard called the meeting to order at 6:02P.M. Members answering roll call included James Buzzard, Sophia Eckert, Dana Smith and Mark Goldsberry. Members absent: Kim Crook and Amanda Peterson. Voluntary Pledge of Allegiance was recited by meeting attendants.

Staff members present included Zack Prickett, Fire/Rescue Chief and Brad Herrold Clerk/Treasurer

Motion by Goldsberry and seconded by Smith TO APPROVE AGENDA AS WRITTEN. Voice vote:
Motion carried unanimously.

Public Comment – Mayor Buzzard welcomed guests and asked for public comment. No public comment was presented.

Council Business – A 28E Agreement from Warren County for mutual aid services for Fire/EMS was reviewed by the Council. Fire/Rescue Chief Zack Prickett stated a revised agreement has been made available for consideration and will be presented for consideration at the next regular council meeting. Organizational procedures and appointments were presented by Mayor Buzzard and city council members. Motion by Eckert and seconded by Goldsberry TO SET THE THIRD TUESDAY OF EACH MONTH AT 6:30 P.M. FOR THE REGULAR COUNCIL MEETING FOR THE CITY OF HARTFORD. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Eckert TO DESIGNATE THE “CARLISLE CITIZEN” AS OFFICIAL PUBLICATION FOR THE CITY OF HARTFORD. Voice vote: Motion carried unanimously. No action taken to designate official bank depositories for the City. Council member Smith will contact Peoples Savings Bank to address the council regarding their services. Motion by Goldsberry and seconded by Eckert TO RETAIN THE WARREN COUNTY SHERIFF’S OFFICE FOR LAW ENFORCEMENT IN THE CITY OF HARTFORD. Voice vote: Motion carried unanimously. Motion by Eckert and seconded by Smith TO DESIGNATE CITY HALL BULLETIN BOARD, HARTFORD POST OFFICE AND GIT-N-GO CONVENIENCE STORE AS OFFICIAL POSTING LOCATIONS FOR AGENDAS, ORDINANCES, PUBLIC HEARING NOTICES, ETC. Voice vote: Motion carried unanimously. Motion by Eckert and seconded by Goldsberry TO ESTABLISH A 12:00 P.M. NOON FRIDAY PRIOR TO THE REGULARLY SCHEDULED MONTHLY COUNCIL MEETING CUT-OFF DATE FOR AGENDA ITEMS AND CLAIMS. Voice vote: Motion carried unanimously. Mayor Buzzard appointed Council member Eckert to serve as Mayor Pro-tem for the City of Hartford. Motion by Smith and seconded by Eckert TO TABLE APPOINTMENT OF CITY CLERK/TREASURER DUE TO RESIGNATION. Voice vote: Motion carried unanimously. No action taken. Motion by Eckert and seconded by Smith TO TABLE APPOINTMENT OF LEGAL COUNSEL UNTIL JANUARY REGULAR COUNCIL MEETING. Discussion was held regarding the current attorney may not want to continue service. Motion by Goldsberry and seconded by Smith TO RETAIN “SAFE BUILDING & COMPLIANCE” OF POLK CITY, IA. AS BUILDING OFFICIAL FOR THE CITY OF HARTFORD FOR CALENDAR YEAR 2019. Voice vote: Motion carried unanimously. Zack Prickett has been elected by the fire/rescue department membership to serve as department chief for 2019. Motion by Eckert and seconded by Smith TO RETAIN ZACK PRICKETT AS FIRE/RESCUE CHIEF FOR THE CITY OF HARTFORD FOR CALENDAR 2019. Voice vote: Motion carried unanimously. Motion by Goldsberry and seconded by Eckert TO RETAIN DOUGLAS PEEBLER AS PUBLIC WORKS/WASTEWATER DIRECTOR FOR THE CITY OF HARTFORD. Voice vote: Motion carried unanimously. Council member advisors designated as follows: Smith/fire-rescue, Crook/street dept, Goldsberry/wastewater and Eckert/park & recreation. Motion by Goldsberry and seconded by Eckert TO APPROVE EMS BILLING SERVICES OF OMAHA, NE. AS BILLING PROVIDER AND MERCY MEDICAL CENTER AS TIERING PROVIDER FOR HARTFORD FIRE & RESCUE AND THE CITY OF HARTFORD. Motion by Eckert and seconded by Goldsberry TO RETAIN SNYDER & ASSOCIATES OF ANKENY, IA. FOR ENGINEERING SERVICES FOR THE CITY OF HARTFORD.

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Voice vote: Motion carried unanimously. Motion by Eckert and seconded by Smith TO APPOINT AMANDA PETERSON AS DELEGATE FOR MAINTENANCE OF THE URBAN CHICKEN ORDINANCE IN THE CITY OF HARTFORD. Voice vote: Motion carried unanimously. Discussion was held regarding vacancies on the board of adjustment (2). Prospective candidates were discussed. Connie Goldsberry stated the boards should meet a minimum of 2 times per year for continuity. Members should sign acknowledgement to be aware of their respective term of service. The Clerk stated the term will automatically renew unless written resignation is received from member. Council members addressed Mayor regarding process being used to review applications for clerk/treasurer. Council member Smith stated the Mayor did not communicate with council members his process for reviewing job applications. Mayor Buzzard stated this matter was not an agenda item and should not be discussed or any action taken. Mayor Buzzard asked for meeting adjournment. Mayor Buzzard left the meeting.

Motion by Eckert and seconded by Goldsberry TO ADJOURN THE MEETING AT 6:50 P.M. Voice vote: Motion carried unanimously.

Brad Herrold, Clerk/Treasurer

Attest: James Buzzard, Mayor