

OFFICIAL PUBLICATION

The minutes of the January 19, 2016 regular council meeting to be amended as follows –
(Approved at the February 16, 2016 regular council meeting)

Consent Agenda – (Referencing purchase of work boots for personnel) Mayor Rodman stated work carrier representative advised the City provide this protection and the City has paid for the work boots in prior budget years.

City of Hartford
Minutes of Special Meeting
February 8, 2016

A special meeting of the Hartford City Council was held in the Council Chambers of Hartford City Hall, 150 W. Elm Street, Monday, February 8, 2016. Mayor Mike Rodman called the meeting to order at 6:59 P.M. Members answering roll call included Joe Hammond, Mark Goldsberry, Stefanie Johnson and Mike Rodman. Members absent: Kim Crook and Amanda Peterson. Voluntary Pledge of Allegiance was recited by meeting attendants.

Staff members present included Doug Peebler, Public Works Director, Zack Prickett Fire/Rescue Chief and Brad Herrold Clerk/Treasurer

The purpose of the meeting was for community planning and to discuss budget topics for the fiscal 2016-2017 operating budget.

Motion by Hammond and seconded by Goldsberry TO APPROVE AGENDA AS WRITTEN. Voice vote: Motion carried unanimously.

Public Comment – Mayor Rodman extended welcome to guests and asked for public comment. Connie Goldsberry reported Prairie Meadows grants have been submitted. Zack Prickett submitted grant application to Prairie Meadows for department helmets. Goldsberry is pursuing derelict building grant to raze water plant building. If 90% of structure can be landfill diverted up to 75% of cost to tear down can be reimbursed. 1 demolition bid has been received at a cost of \$25,000.00. Discussion was held regarding bids to remove electric service from water plant and city hall electric upgrade.

Council Business – A financial advisor agreement from D.A. Davidson & Co. for the proposed SRF loan was reviewed by the council. Motion by Hammond and seconded by Johnson TO APPROVE THE FINANCIAL ADVISOR AGREEMENT WITH D.A. DAVIDSON & CO. AS WRITTEN. Roll call vote: Motion carried unanimously. A bid from “The Electric Company” for electrical upgrades to the city hall portion of the building was reviewed and discussed. Additional bids will be pursued for the city hall electric project. Mayor Rodman opened the budget workshop portion of the meeting. City Clerk Brad Herrold prepared papers regarding property valuations in the community and their direct relation to property tax revenues to be levied by the City. The City has recovered the decreased property valuations incurred in the 2013-2014 fiscal budget year. The City residential and commercial property valuations have increased 1,203,998 from the current fiscal year. General fund tax revenues will increase an additional \$10,089.00 from the current operating budget. Herrold explained the multi-residential property class that was established by the legislature to be implemented in the 2016-2017 fiscal budget year. This property class includes mobile home parks, manufactured home communities, land-leased and assisted living communities where the property rollback for assessments will be 86.25%. The legislature created a standing appropriation beginning in fiscal year 2015 to reimburse local governments for the property tax reductions resulting in the rollback for commercial and industrial properties. The total property tax to be levied for the general fund, ag-land and emergency fund will amount to \$137,888.00 for fiscal 2016-2017 operation budget. Numerous budget topics were discussed inclusive of law enforcement agreements, staffing levels and park equipment and property management. Mayor Rodman a 2% cost of living adjustment for the clerk and public works director. Discussion was held regarding installing restrooms in the former water pump building in the park. Council member Hammond advised removing the structure.

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Council member Goldsberry and Fire Chief Prickett recommended keeping the structure and removing the fencing. Warren County has officially discontinued providing sand/salt mixture for local governments. The City will be able to purchase the material(s) from the County at their discretion. Council advised budgeting \$10,000.00 for sand/salt and any unused funds can be used for street maintenance and repairs. No action taken on the North View housing development. Doug Peebler requested installation of a natural gas heater in the public works building. Allocation of \$2,500.00 annually to WCEDC will continue.

Repair/replacement of concrete around the city hall/fire station was discussed. Council advised budgeting \$6,500.00 and continue to obtain bids. Much of the labor would be volunteered. Funding should be allocated between the fire department and city hall budgets. Discussion was held about repairs and/or replacement of the city sign at the entrance to the community and the gazebo maintenance and repairs. Some grant applications have been submitted for these projects. Fire Chief Zack Prickett requested replacement of a thermal imager (demo unit) at projected cost of \$3-4,000.00. Prickett provided an update on the vehicles in the department. Discussion was held about repair cost to ambulance oil pan in the amount of \$10,000.00. Council advised getting more bids prior to action. The Fire Chief requested a uniform allowance be provided for t-shirts in the amount of \$250.00. Public works director Doug Peebler provided an update of the vehicles in that department. The 2002 pickup has 80k miles. The tractor has 2500 hours on the unit and should be considered for trade-in. Peebler requested funding of up to \$10,000.00 for the purchase of an ATV to navigate the manhole trails to be paid from the wastewater utility fund. Mayor Rodman advised researching of cost of phone line and/or router to relay data from the flowmeter and lift station to city hall and laptop computer. Peebler advised the crack sealing be done on the concrete streets in the community. Doug provided a concept drawing of a pole building to be constructed on the lagoon property for use as a public works building. The fire department would be able to utilize the existing facility. Council members advised Peebler to contact other vendors for price estimates. The Clerk was instructed to prepare a line item budget inclusive of the approved discussion items to be available at the February 16, 2016 regular council meeting.

Motion by Hammond and seconded by Johnson TO ADJOURN THE MEETING AT 8:36 P.M. Voice vote: Motion carried unanimously. Mayor Rodman adjourned the meeting.

Brad Herrold, Clerk/Treasurer

Attest: Michael Rodman, Mayor