

**OFFICIAL PUBLICATION
CITY OF HARTFORD
REGULAR COUNCIL MEETING MINUTES
Tuesday, September 21th, 6:30 P.M.
City Hall, 150 W Elm St**

Attendees present in person or via video: Mayor Kandi S. Petry, Council Members: Sophia Eckert, Mark Goldsberry, Haldean Wilson and Rhonda Lanphier. Absent: Andrea Jors. City staff - Clerk Cynthia Crippen, Public Works Senior Steve Eckert, and Fire Chief Zack Prickett were also in attendance.

Mayor Petry called the meeting to order at 6:30 P.M. Voluntary Pledge of Allegiance recited. Motion by Goldsberry, seconded by Lanphier approving agenda items as written. Motion carried 4-0.

GUEST SPEAKER: Andrew Collings with Des Moines Area MPO – Comprehensive Plan for the City

PUBLIC HEARING: COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT: Motion by Eckert, seconded by Goldsberry to open Public Hearing. Motion carried 4-0. Mayor Petry read aloud the findings of the Community Development and Housing Needs Assessment. Andrew Collings informed the Council of a grant the City can apply for to help citizens with home improvements. Motion by Goldsberry, seconded by Lanphier to close Public Hearing. Motion carried 4-0.

PUBLIC HEARING: SUBMISSION OF CDBG APPLICATION: Motion by Goldsberry, seconded by Eckert to open Public Hearing. Motion carried 4-0. Mayor Petry made the following Announcements:

- The need for the proposed Hartford Wastewater Treatment Plant Improvements project is due to a need to comply with new mandatory regulations from the Iowa Department of Natural Resources.
- The project will be funded with a combination of CDBG funds and an SRF loan. It is estimated that total project costs will be \$2,804,000.00.
- The grant application will be submitted to the Iowa Economic Development Authority no later than October 1, 2021, at midnight.
- The City is requesting \$300,000 in CDBG funds for the proposed project.
- The project will result in a citywide benefit and based on results from a survey conducted by the City in August 2021, 62.3% of the residents living in the City who will be impacted by the project are of low-and-moderate income.
- The proposed project activities will take place at the City's Wastewater Treatment Plant located on the northwest side of the City of Hartford, Iowa.
- The proposed project will not result in the displacement or relocation of any persons or businesses.
- No persons will be displaced by the proposed project.
- The nature of the proposed project involves the addition of UV disinfection, and installation of the NitrOx System, which includes the construction of aeration tanks, along with related electrical, piping and other plant improvements.

No Public Comment. Motion by Lanphier, seconded by Wilson to close Public Hearing. Motion carried 4-0.

MINUTES: Motion by Goldsberry, seconded by Wilson approving the minutes from Special Council Meeting August 3rd, 2021, Regular Council Meeting August 17th, 2021 and Special Council Meeting August 31, 2021. Motion carried 4-0

RECEIVE AND FILE: Motion by Goldsberry, seconded by Wilson to receive and file the Sheriff Report and Fire/EMS Report from August 2021. Motion carried 4-0.

CONSENT AGENDA: Motion by Lanphier, seconded by Wilson approving expenditures for period 8/17/21-09/14/21. Motion carried 4-0. Motion by Lanphier, seconded by Goldsberry approving payroll for period 8/13/21-9/10/21 for Steve Eckert, Austin Stansbery, Jed Hampton and Cynthia Crippen; motion carried by roll call vote. AYES: Goldsberry, Wilson and Lanphier. ABSTAIN: Eckert.

MAYOR: Welcomed guests, no public comment.

REPORTS: Reports given by Mayor, PW, Fire Chief, Ordinance Committee, Park Committee and Clerk.

OLD/UNFINISHED COUNCIL BUSINESS:

- a. Beggars Night / Movie in the Park / Trunk-or-Treat/Moratorium on City Ordinance 120.03.02
Motion by Goldsberry, seconded by Lanphier to approve Beggars Night for October 30, 2021, Movie in the Park with Trunk-or-Treat October 16, 2021 and a Moratorium on City Ordinance 120.03.02 expiring 12/31/21 @ 11:59pm. Motion carried 4-0
- b. Fire Department Attack Truck – Motion by Goldsberry, seconded by Lanphier to have the Attack Truck towed by Atcher Service Towing & Recovery from Norris Automotive to Southtown Dealership with the PCM in the front seat to have Southtown diagnose & estimate the cost of repair to be sent to City Hall.
- c. Resolution 092121-1 Community Development and Housing Needs Assessment: Motion by Eckert, seconded by Wilson to approve. Motion carried 4-0
- d. Resolution 092121-2 Committing Matching Funds for CDBG Application: Motion by Eckert, seconded by Lanphier to approve. Motion carried 4-0
- e. Resolution 092121-3 Endorsing CDBG Application for Water System Improvements Project: Motion by Lanphier, seconded by Goldsberry to approve. Motion carried 4-0

NEW COUNCIL BUSINESS: Consideration & Possible Action

- a. Atcher Service Towing & Recovery Contract – Clerk will put together contract table to October Meeting
- b. Git-N-Go Liquor License Renewal: Motion by Goldsberry, seconded by Eckert to approve. Motion carried 4-0
- c. Clerk Training Registration-Motion by Eckert, seconded by Lanphier to approve. Motion carried 4-0
- d. Submission of Planning & Design Invoices to the SRF Loan – Motion by Eckert, seconded by Goldsberry to approve. Motion carried 4-0
- e. Bond Attorney – Clerk will reach out to Dorsey & Whitney to attend a Council Meeting
- f. Library Contract 2022 – 2024 – Motion by Eckert, seconded by Goldsberry to approve. Motion carried 4-0
- g. Public Works UTV Grant – Clerk will put together a Resolution for October meeting
- h. FD Open House – Is set for October 6, 2021 from 5pm-8pm
- i. IEMSA – Motion by Goldsberry, seconded by Wilson to approve \$1500 for training conference. Motion carried 4-0
- j. EMT School – update that HFD has a volunteer going to EMT School
- k. Advance EMT School – HFD Chief presented information about possible advance classes in the near future

GENERAL COUNCIL DISCUSSION: Discussed the Water drain off issue. Address the 10 Habits of Highly Effective City Councils at Special Meeting on September 27, 2021. Proposed part-time employee vacation. Discussed comparison of Mayor & Council pay. No Parking on George Street to be addressed at October Regular Council Meeting. Discussed the Grant for derelict or abandoned housing.

ADJOURNMENT: Motion by Goldsberry, seconded by Lanphier to adjourn meeting at 10:27 PM; motion carried 4-0.

Cynthia Crippen, Clerk

Kandi S. Petry, Mayor

Note: Minutes are unofficial until approved by Council-final approval may include corrections.