

RESOLUTION NO. 051623-3

RESOLUTION APPROVING THE MAILBOXES POLICY FOR CITY OF HARTFORD, IOWA.

WHEREAS, the Hartford City Council of the City of Hartford has heretofore deemed it accessory and desirable to adopt the following policy for Mailboxes.

Section 1 Mailboxes

Every attempt will be made by the snowplow operator to clean snow adjacent to mailboxes to allow rural type mail delivery. The snow will only be cleaned, however, from curb line to curb line. The adjacent property owner is responsible for any other snow cleaning and to assure the mailbox is properly installed to withstand snow-clearing efforts by the City. The City will not be responsible for damage to mailboxes unless they were properly constructed and struck by a snowplow. It must be shown that a City plow struck the mailbox or the support structure of the mailbox for the City to be held responsible for any damage. The City will not be responsible for any damage to mailboxes caused by snow and/or ice or the force of snow and/or ice thrown from the plow during plowing operations.

If a complaint is received regarding a mailbox suspected of being hit by a snowplow, an incident report must be filled out by the citizen issuing the complaint. The City will investigate the complaint and notify the citizen of the outcome. If it is determined that the City did hit the mailbox in question, the City will provide the materials and labor necessary to install a 4X4 mailbox post assembly and USPS-approved, standard-size mailbox. Mailboxes of alternate construction, size, and/or material will have a claim filed by the property owner with the City's insurance company through the City Clerk.

WHEREAS, the Hartford City Council has reviewed the proposed Mailboxes Policy for the City of Hartford, Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HARTFORD, IOWA, that the proposed the referenced Mailboxes Policy is hereby approved.

On the 16th day of May 2023, at a regular meeting of the Hartford City Council, Hartford, Iowa, Councilperson Eckert introduced RESOLUTION 051623-3 and made a motion for approval. The motion was seconded by Councilperson Goldsberry.

Roll Call Vote	Absent	Aye	Nay	Abstain
Sophia Eckert		X		
Mark Goldsberry		X		
Andrea Jors		X		
Haldean Wilson		X		
Rhonda Lanphier	X			

Return Form To: City Clerk, 150 W. Elm St., Hartford, IA 50118 (515) 989-0267

DAMAGE CLAIM FORM

This is a filing of a claim against the City of Hartford. You should complete this report in full, as this report constitutes your claim against the entity.

You are advised that no representation made by you to any employee of the entity is a part of this report unless in the report. No representation made to you by any employee of the entity can, in any way, waive any of the requirements of law as to this report of your claim.

You are further advised that failure to file this report within sixty (60) days of the date of the occurrence may invalidate your claim against the City of Indianola.

To: City of Hartford

You are hereby notified of the following claim made upon you by the undersigned as a result of the loss reported herein:

1. Name of claimant: _____
2. Address: _____
3. Telephone number: Home: _____ Work: _____
Cell: _____
4. Date of Loss: _____ Time of Loss: _____
5. Location of accident or loss (be specific): _____

6. Describe the accident or occurrence which caused injury or damage. (Give full details upon which you have your claim. If an employee was involved, give name(s).)

7. What were the weather conditions?

8. Please provide name(s) and address of any witnesses. _____

9. Did police investigate the accident? Yes No If yes, give name(s) of Police officer(s).

CONTINUE ON REVERSE SIDE