

**OFFICIAL PUBLICATION
CITY OF HARTFORD
REGULAR COUNCIL MEETING MINUTES
Tuesday, July 18, 2023 6:30 P.M.
HARTFORD FIRE DEPARTMENT OFFICE
150 W ELM ST**

Attendees present in person or via video: Mayor Kandi S. Petry, Council Members: Sophia Eckert, Haldean Wilson and Rhonda Lanphier. Via Zoom Andrea Jors. City staff in attendance - Clerk Cynthia Crippen, Public Works Senior Steve Eckert, Fire Chief David DuShane II and ISG Mykin Severson

Mayor Petry called the meeting to order at 6:32 P.M. Voluntary Pledge of Allegiance recited.

APPROVAL OF AGENDA ITEMS: Motion by Lanphier, seconded by Eckert to approve. Motion carried 4-0.

PUBLIC HEARING: Waste Water Improvement Update: Motion by Lanphier, seconded by Eckert to open Public Hearing. Motion carried 4-0. Mayor presented the following update:

A. Funding of Activities and Sources of Funds. This project is funded in part by Community Development Block Grant (CDBG) and DNR/SRF funds. The City was awarded a 2021 CDBG for \$300,000. To date, \$183,945 of the CDBG allocation has been expended. There is a local obligation of \$2,504,000 committed towards project costs. To date, \$1,360,155 has been expended.

B. Explain how the need for the activities was identified. The need for the project is due to a need to comply with new mandatory regulations from the Iowa Department of Natural Resources.

C. Nature of and Status of the Activities. The nature of the project involves the addition of UV disinfection, and installation of the NitrOx System, which includes the construction of aeration tanks, along with related electrical, piping and other plant improvements.

WRH, Inc., is the prime contractor for the work on the project. Work on the project is approximately 43% complete.

There has been no change to the project beneficiaries as proposed in the application submitted to State for funding.

D. Announce the estimated portion of funds that will benefit low-and-moderate income persons.

The project will result in a citywide benefit and based on results from a survey conducted by the City in August 2021, 62.3% of the residents living in the City who will be impacted by the project are of low-and-moderate income.

E. Announce where the activities are being conducted. The project activities are taking place at the City's Wastewater Treatment Plant located on the northwest side of the City of Hartford.

F. Announce plans to minimize displacement of persons and businesses resulting of funded activities. The project will not result in the displacement or relocation of any persons or businesses.

G. Announce plans to assist persons actually displaced. Since this project will not result in the displacement or relocation of any persons or businesses, there are no plans being made to assist displaced persons.

Motion by Eckert, seconded by Wilson to close Public Hearing. Motion carried 4-0.

MINUTES: Motion by Eckert, seconded by Lanphier approving the minutes from Regular Council Meeting June 20, 2023. Motion carried 4-0

RECEIVE AND FILE: Motion by Lanphier, seconded by Eckert to receive and file the Sheriff Report from June 2023 and Fire/EMS Report from June 2023. Motion carried 4-0.

CONSENT AGENDA: Motion by Lanphier, seconded by Wilson approving expenditures for the June 17, 2023 – July 14, 2023. Motion carried 4-0.

Motion by Lanphier, seconded by Wilson approving payroll for period June 17, 2023 – July 14, 2023 for Steve Eckert, Austin Stansbery, Cynthia Crippen, and Jed Hampton. & the payroll period of January 1, 2023 – June 30,

2023 for Mark Goldsberry, Sophia Eckert, Kandi Petry, Andrea Jors, Haldean Wilson, Rhonda Lanphier, and David Dushane. Motion carried by roll call vote. AYES: Goldsberry, Wilson and Lanphier. ABSTAIN: Eckert.

MAYOR: Welcomed guests, Sophia Eckert addressed council as a citizen in regards of personnel concerns and the following citizens spoke on her behalf: Dora Guffey, Grant Dean, Samantha McDaniel and Brenna Konrad.

REPORTS: Reports given by Mayor, Clerk, Fire, Public Works and ISG.

OLD/UNFINISHED BUSINESS: Consideration & Possible Action

- a. Waste Water System Improvements – Pay Application #7 - Motion by Eckert, seconded by Lanphier to approve. Motion carried 4-0
- b. Waste Water System Improvements – Change Order #4 - Motion by Eckert, seconded by Lanphier to approve. Motion carried 4-0
- c. Summer Administration Temporary Help – Applicant 1 - Motion by Eckert, seconded by Wilson to approve for 20 hours a week at \$15.00 hr. Motion carried 4-0
- d. City Hall Furniture- Motion by Eckert, seconded by Lanphier to approve. Motion carried 4-0
- e. City Hall Renovation-Additional Funds-Point Contact – Council approved more funds to cover painting and flooring if needed and appointing PW Eckert as point of contact.
- f. Chief Truck Tires – Chief DuShane updated council of change to the brand of tires being purchased.

NEW COUNCIL BUSINESS: Consideration & Possible Action

- a. Luke Boers – Alley – clerk will research a resolution.
- b. Littweiler Property – property has been mowed, personnel will monitor property.
- c. Ordinance 071823-1 Amending Chapter 35.15(1)(B) Grass Fires / Illegal Burns- Motion by Eckert, seconded by Wilson to approve. Motion carried 4-0. Motion by Eckert, seconded by Wilson to waive the 2nd & 3rd readings. Motion carried 4-0.
- d. Ordinance 071823-2 Amending Chapter 105.05.02 Open Burning Restricted - Motion by Eckert, seconded by Lanphier to approve. Motion carried 4-0. Motion by Eckert, seconded by Wilson to waive the 2nd & 3rd readings. Motion carried 4-0.
- e. Resolution 071823-1 Approving the 2023 Fee Schedule – Motion by Lanphier, seconded by Wilson to approve. Motion carried 4-0
- f. Resolution 071823-2 Approving the Transfer of Funds -Motion by Lanphier, seconded by Wilson to approve. Motion carried 4-0
- g. Tree Puller – Motion by Eckert, seconded by Lanphier to approve the use \$1,600.00 of sewer funds. Motion carried 4-0
- h. Public Works – Seasonal Employee – Motion by Eckert, seconded by Lanphier to approve to posting for a On Call as Needed PW Season Employee. Motion carried 4-0

GENERAL DISCUSSION – Pet License revenue – is currently left in the General Fund to cover animal control fees, Clerk will set up a separate fund and at the end of every year left over funds will be allocated to that fund to help with all expenses pertaining to pets.

ADJOURNMENT: Motion by Eckert, seconded by Lanphier to adjourn meeting at 8:21 pm; motion carried 4-0.

Cynthia Crippen, Clerk

Kandi S. Petry, Mayor

Note: Minutes are unofficial until approved by Council-final approval may include corrections.

