

**CITY OF HARTFORD
REGULAR COUNCIL MEETING
HARTFORD CITY HALL 6:30 PM
150 W ELM ST
TUESDAY, FEBRUARY 20, 2024**

Attendees present in person or via video: Mayor Kandi Petry, Council Members: Sophia Eckert, Haldean Wilson, Rhonda Lanphier and Gregory Jennings. Via Zoom: Andrea Jors. City staff in attendance - Clerk Cynthia Crippen, Fire Chief David DuShane II, Public Works Senior Steve Eckert and ISG Lenny Larson
Mayor Petry called the meeting to order at 6:30 P.M. Voluntary Pledge of Allegiance recited.

APPROVAL OF AGENDA ITEMS: Motion by Lanphier, seconded by Jennings to approve. Motion carried 5-0.

MINUTES: Motion by Eckert, seconded by Wilson approving the minutes from Regular Council Meeting Regular Council Meeting January 16, 2024 and January 25, 2024. Motion carried 5-0.

RECEIVE AND FILE: Motion by Lanphier, seconded by Jennings to approve sheriff report from January 2024 and Fire report from January 2024. Motion carried 5-0

CONSENT AGENDA:

- a. Motion by Eckert, seconded by Jors to approve expenditures for the Period January 13, 2024 – February 16, 2024. Motion carried 5-0
- b. Motion by Jors, seconded by Wilson approving payroll for Period of January 13, 2024 – February 16, 2024, for Steve Eckert, CJ Schreiber, Cynthia Crippen, Jed Hampton, Austin Stansbery, Candice Zeller and David Smith. Motion carried 5-0

MAYOR - Welcomed guest. Dan Vander Ploeg addressing the attempts made to get an answer to his request for access to his property from the Lagoon entrance.

REPORTS - (A) MAYOR (B) CLERK (C) FIRE/EMS (D) PUBLIC WORKS (E) ISG (F) IT G) COUNCIL COMMITTEES H) PROJECTS REVIEW I) BUILDING PERMITS

OLD/UNFINISHED BUSINESS: Consideration & Possible Action

Keystone Development – Is working with the City engineer on the Littwiler Development and hope to break ground in April 2024.

Waste Wate Improvement Pay Application #13 – Motion by Eckert, seconded by Wilson to approve. Motion carried 5-0

Waste Water Improvement Change Order #7 – Motion by Eckert, seconded by Wilson to approve. Motion carried 5-0

Certificate of Substantial Completion – Motion by Eckert, seconded by Lanphier to approve. Motion carried 5-0

General Fund surplus discussion - Clerk presented email reply from the Department of Management – Bond rating agencies want to see at least 25% of yearly budget General Fund expenditures kept as fund balance in the General Fund.

Hartford MHC – Abatement update – Will have the dilapidated trailers demoed with in the next 90 days, and letters have been sent to individual trailers to address nuisances.

Dan Vander Ploeg – update – Council will meet to discuss next course of action.

NEW COUNCIL BUSINESS: Consideration & Possible Action

Ray – Sewer Usage Waiver – Motion by Lanphier, seconded by Jennings to approve. Motion carried 5-0

MIPA Board Representative – Tabled to March meeting for more details

Tools Available – sidewalk HHTP – Eckert seeking ideas on different tools that could help citizens pay for sidewalk repairs.

New Citizen Welcome Packet – City Council/Staff will start disbursing the new citizen packets
AFG Grant – Grant Match – Motion by Eckert, seconded by Wilson to approve use of \$25,000 of Fire Reserve funds for matching funds. Motion carried 5-0

Budget Amendment – Public Hear Date – March 19, 2024 @ 6:30pm – Motion by Eckert, seconded by Lanphier to approve. Motion Carried 5-0

GENERAL DISCUSSION: Eckert informed that there are no grants available directly for Fire Department Building. PW demonstrated the new Lagoon on line logistics to monitor different aspect.

ADJOURNMENT: Motion by Jors, seconded by Lanphier to adjourn meeting at 9:05 pm; motion carried 5-0.

Cynthia Crippen, Clerk

Kandi S. Petry, Mayor

Note: Minutes are unofficial until approved by Council-final approval may include corrections.