

**CITY OF HARTFORD
REGULAR COUNCIL MEETING
HARTFORD CITY HALL 6:30 PM
150 W ELM ST
TUESDAY, NOVEMBER 19, 2024**

Attendees present in person or via video: Pre-Tem Mayor Sophia Eckert, Council Members: Haldean Wilson, and Gregory Jennings. Absent: Mayor Kandi Petry, Council Members: Andrea Jors and Rhonda Lanphier. City staff in attendance - Clerk Cynthia Crippen, Public Works Senior Steve Eckert and Fire Chief David DuShane II.

Pro-Tem Mayor Eckert called the meeting to order at 6:30 P.M. Voluntary Pledge of Allegiance recited.

APPROVAL OF AGENDA ITEMS: Motion by Jennings, seconded by Wilson to approve the agenda amending the Payroll Period to Read October 12, 2024 – November 15., 2024. Motion carried 3-0.

1. **MINUTES:** Motion by Jennings, seconded by Wilson approving the minutes from Regular Council Meeting October 15, 2024 and Special Council Meeting November 7, 2024. Motion carried 3-0.

RECEIVE AND FILE: Motion by Jennings, seconded by Wilson to approve Sheriff report from October 2024 and Fire/Rescue report from October 2024. Motion carried 3-0.

CONSENT AGENDA:

EXPENDITURES: Motion by Jennings, seconded by Wilson to approve for the period October 12, 2024 – November 15, 2024. Motion carried 3-0

PAYROLL: Motion by Jennings, seconded by Wilson to approve for period of October 12, 2024 – November 15, 2024 for Steve Eckert, Jed Hampton, David Smith, Austin Stansbery and Cynthia Crippen. Motion carried by roll call vote. AYES: Jennings, Wilson, and Eckert.

MAYOR - Welcomed guest and no public comment.

REPORTS – Clerk, Fire Chief, Public Works and Council Committee

OLD/UNFINISHED BUSINESS: Consideration & Possible Action

- a. **Doug Baber** – Motion by Wilson, seconded by Jennings to approve extending drive permit to November 2025. Motion carried 3-0
- b. **Neil Williams – Dayton Circle Sidewalk** – Motion by Jennings, seconded by Eckert to approve the removal of the south side of Dayton Circle and west side of the driveway. Motion carried 3-0
- c. **Sidewalk – Updates** – 329 surveys mailed out – 74 letters still at Post Office – 143 surveys received back.

NEW COUNCIL BUSINESS: Consideration & Possible Action

- a. **Employee Handbook** – Tabled to December 17, 2024 Regular Council Meeting.
- b. **N. West St. Ditch Work Quote** – Motion by Jennings, seconded by Wilson to approve Bucanan’s quote for \$2,750.00. Motion carried 3-0
- c. **Valve Exercise – Quote** – Motion by Jennings, seconded by Eckert to approve Municipal Maintenance quote for \$580 twice a year. Motion carried 3-0
- d. **Relocating OmniSite to Lift Station Proposal** – Motion by Jennings, seconded by Wilson to approve Electric Pump quote for \$5,225. Motion carried 3-0
- e. **Street Sign Replacement** – Motion by Jennings, seconded by Wilson to approve Prison Industries quote for \$1,563. Motion carried 5-0
- f. **Porta Poty Winter Options** – Tabled to December 17, 2024 Regular Council Meeting
- g. **Fire Department Tires for 234** – Motion by Eckert, seconded by Jennings to approve up to \$900 for new Ambulance tires. Motion carried 3-0
- h. **AFG Grant** – Motion by Jennings, seconded by Wilson to approve up to \$250 matching dollars of budgeted funds.

- i. **Ordinance 156.10 Expiration of Permit** - clerk is researching proper wording to update the City of Hartford's Ordinance.
- j. **Pontoon Boat – Lagoon Maintenance** – PW is researching for future use for lagoon pond maintenance.

GENERAL DISCUSSION

Kim Crook would like for the City UTV be marked as City

ADJOURNMENT

Motion by Jennings, seconded by Wilson to adjourn meeting at 7:29 pm; motion carried 3-0.

Cynthia Crippen, Clerk

Kandi S. Petry, Mayor

Note: Minutes are unofficial until approved by Council-final approval may include corrections.